

23 April 2025

PAPER CLASSIFICATION: OPEN

Board of Trustees

REGULATION ON TERMS OF REFERENCE - AMENDMENT

(Note by Sandra Godman, Governance Manager - Compliance. If you have any questions on this paper before the meeting, please contact Sandra on 07706 297579 or by email cknibb@theiet.org)

1. Issue

To amend the Regulation on Terms of Reference to reflect recent, and currently recommended, changes to Boards and Committees.

2. Timing

Board of Trustees meeting, 12 May 2025.

3. For Decision

The Board of Trustees is invited to approve the amendments that reflect:

- (a) Removal of the *Executive Succession Planning Committee* and integration of its remit into the *Remuneration Committee* – as approved by the Board on 10 March 2025.
- (b) Creation of the *Interim Knowledge Solutions and Membership Board* removing the *Membership and Professional Development Board* and *Knowledge Services and Solutions Board* and moving all sub-committees to report into the new Board – as approved by the Board on 10 February 2025.
- (c) Temporary amendment to the constitutions of the *Communities Resourcing Committee* – subject to approval of paper T(25)37 at this meeting.
- (d) Temporary amendment to the constitution of the *Communities Committees* (including the Technical Network Community Committee but excluding the Young Professionals Committee) – subject to approval of paper T(25)37 at this meeting.

4. Points to Note

- 4.1. The Board is asked to note that paragraph 9 of the Regulation specifies the normal terms of office for all Boards and Committees as 3 years.
- 4.2. The proposed amendments are shown in tracked changes in the version attached at Appendix A.