

Nomination Form

I understand and consent to the information provided on this form being processed by the IET for its sole use in the administration of this award. [IET Privacy Statement](#)

It is important to read the following criteria and guidance before starting your nomination:

[Criteria](#) [Self-Nomination Guidance](#) [Nominator Guidance](#)

You can nominate someone else or we also accept self-nominations for these awards. If you are self-nominating you must have a supporter. Make sure to complete your self-nomination in plenty of time to allow your supporter to complete their part before the deadline. Please use the full word limits when answering each question. Adding more detail will allow the judges to see more about why your candidate's achievements are prizeworthy.

The scoring for these awards is done on an anonymous basis. Therefore please avoid any and all identifying language.

Please complete the form and return it to awards@theiet.org by the deadline of **16:00 (BST) on 13 May 2024**.

Please confirm you have read the candidate criteria guidance before completing the form:

Nominator details

Surname: Title:

First names:

Email:

Please confirm your relationship to the candidate:

Line manager/supervisor: Scheme co-ordinator: Superior officer: Self:

Other – please specify:

Candidate details

I confirm I have permission to share the candidates details:

Surname: Title:

First names:

Is the candidate a current serving member of the United Kingdom Armed Forces? Yes: No:

Which of the Armed Forces are they serving in? Army: Royal Navy: Royal Air Force:

Is your candidate professionally registered? Eng Tech: ICTTech: Electrician EngTech: IEng:

(Candidates do not need to be professionally registered to be eligible)

Not professionally registered:

Is this a self-nomination? Yes: No:

If this is a self-nomination, a reference is required to support your application. The referee should have personal knowledge of you and should be your employer, supervisor or line manager. Please ensure you provide the details in good time for them to be able to complete the reference by the deadline. Once you provide the details they will be contacted by the IET. They will see some sections of your application. Please note we may phone your referee to verify the reference.

Please provide the name and contact details of your referee.

Full name:

Email: Telephone:

Is the candidate currently a member of the IET?:* Yes: No:

*They do not have to be an IET member to be nominated for the Armed Forces Technician award.

Address:

Postcode:

Telephone:

Country:

Email:

Current Role

Candidate's organisation:

Candidate's job title:

Candidate's work as an engineering role model

In up to 250 words, please describe why the candidate would be an excellent role model to encourage others to enter the engineering profession. In your answer please include examples of all engineering ambassadorial activities and any personal engineering accomplishments the nominee has undertaken or achieved. **Please Note: The scoring for these awards is done on an anonymous basis, therefore please use they/their instead of he/she and avoid any identifying language. If this is a self-nomination please use I, e.g. 'I was responsible for...' etc.**

Work-based achievements

Please give a specific work place example* highlighting why your candidate is suitable for an award. Emphasis should be given to how they have personally demonstrated commitment to engineering and technology through their technical and professional development.

In your answer please highlight their contribution to the projects / team / workplace, making sure to include any outcomes or results.

Include evidence of initiative, creativity and ability.

What has the candidate achieved, how did they accomplish it and what were the benefits?

Clearly explain using the STAR format, explain the **situation**, **task**, **action**, and **result**, and how the candidate was personally responsible for these contributions.

*Please do not include classified information.

Please note: The scoring for these awards is done on an anonymous basis, therefore please use they/their instead of he/she and avoid any identifying language. If this is a self-nomination please use I, e.g. 'I was responsible for...' etc.

Please describe the specific work-based **SITUATION** using up to 200 words. Use this box to set the scene and describe the situation.

Please describe the **TASK** using up to 200 words. Use this box to explain the responsibilities the nominee was assigned.

Please describe the **ACTION** using up to 200 words. Use this box to explain what steps were taken to rectify the situation.

Please describe the **RESULT** using up to 200 words. Use this box to explain the outcome, was the situation resolved, how was the success measured. Quantify the results.

How did you first hear about the IET Armed Forces Technician Award?

- IET Awards Book:
- IET email:
- IET information pack:
- IET website:
- Social media:
- Employer/manager/supervisor:
- Previous winner:
- IET Staff member:

Other *Please give further details:

IET Privacy Statement

Thank You

Thank you for your support of the IET Apprentice and Technician Awards.

Notes:

- Judging will be based solely on the information submitted by closing date.
- Decisions reached will be regarded as final and no further correspondence relating to the allocation of the awards will be entered into after the decisions have been announced.
- The IET reserves the right not to make an award.