

<b>Volunteering role</b>	<b>Professional Registration Advisor</b>
<b>Role synopsis and primary focus</b>	You'll be advising individuals seeking professional registration on the Engineering Council's Register of Engineers and Technicians through the IET.
<b>Person requirements</b>	You'll need to be an IET Member and professionally registered with the Engineering Council.
<b>What you can gain from this role</b>	<ul style="list-style-type: none"> <li>• Further develop your teamwork and communication skills.</li> <li>• Positively contributing to the careers and development of other engineers and technicians.</li> <li>• Meet people from different sectors and industries, helping you to build your network and keep up-to-date in the engineering and technology environment.</li> <li>• Volunteering contributes towards your CPD and can be logged as part of your CPD activities.</li> </ul>
<b>Main duties and responsibilities</b>	<p>The primary responsibility of a Professional Registration Advisor (PRA) is to provide advice and guidance to individuals seeking professional registration on the Engineering Council's Register of Engineers and Technicians through the IET.</p> <p>The role of the PRA includes:</p> <ul style="list-style-type: none"> <li>• Advising applicants working towards registration.</li> <li>• Advising applicants applying for registration.</li> <li>• Advising applicants who have been requested to provide additional information.</li> <li>• Advising applicants attending their Professional Registration interview.</li> <li>• Advising applicants declined for registration, which may include advice about appealing the decision.</li> </ul>
<b>How this role supports our vision and mission</b>	<p>Professional Registration Advisors Inspire, Inform and Influence our Practitioner, Academia, Industry and Society audiences.</p> <p>This role is inspiring the next generation of engineers and technicians.</p> <p>It's supporting our Engineering Excellence theme by playing a key role in supporting our members to gain registration.</p>
<b>Period of appointment</b>	Appointment is continuous, as long as the required training remains up to date.
<b>Time Commitment</b>	<p>To ensure currency in the role, you will need to commit to a minimum of five days professional registration activity per year.</p> <p>You'll also need to attend an initial training session and then a revalidation session every three years.</p>

<b>Appointment method</b>	Complete and submit the <a href="#">Volunteer Form</a> . Once your form has been reviewed you will receive confirmation of your appointment, along with the relevant next steps.
<b>Induction</b>	<p>Upon engagement you will be provided with:</p> <ul style="list-style-type: none"> <li>• All IET Volunteers are required to read/sign our Volunteer Code of Conduct and a set of legislation-related policies and complete a Safeguarding training module. This mandatory activity is undertaken through a web-based e-learning system.</li> <li>• Volunteers' Handbook</li> <li>• Access to IET EngX® online volunteering community</li> <li>• Other volunteer policies and guidance are provided on IET EngX®</li> </ul>
<b>Training</b>	Attendance at a PRA training session, once approved in the Mandatory revalidation training every three years.
<b>Point of contact</b>	<p>The regular contact for this role will be the Volunteering, Training and Development team</p> <p><b>Apply to become a Professional Registration Advisor (PRA)</b> To apply for the above please <a href="#">complete our short form</a></p>

*Professional Registration Advisor*

*Update: September 2025*