

Fellowship Policy Committee (FPC) Member**Primary focus:**

To set the policy for the award of Fellow of the IET (FIET) and to oversee the operational aspects of such awards on behalf of the Registration and Standards Committee (R&SC). To set the policy for the promotion of Fellow of the IET. To set the policy for the engagement with Fellows as ambassadors and volunteers for the IET.

Scope

- (a) Policy, strategy, operations and promotion for the award of FIET.
- (b) The engagement of Fellows and potential Fellows as ambassadors and volunteers for the IET
- (c) The support of Fellows acting on behalf of the IET

Responsibilities:

The Fellowship Policy Committee (FPC) is responsible for:

- a) The award of FIET.
- b) Defining and upholding the standards for the award of FIET.
- c) Developing case law and setting precedents to assist the assessment process.
- d) Integrating the volunteer activities with those relating to Registration, in particular processes and training for assessors, interviewers and advisors.
- e) Advising on guidance for Fellowship applicants.
- f) Advising on the development and use of tools and methods to improve the experience for Fellowship applicants.
- g) Defining and implementing the appeals process for Fellowship applications.
- h) Advising on and implementing strategic future plans for the promotion of Fellowship of the IET.
- i) Reporting to the R&SC on any policy and operational issues that arise.

Commitment

- Members serve a three year term (sessions run October to September).
- Members shall act as Chair on Fellow Assessment panels, relevant to their area of expertise.
- Four meetings are held each session (year running October to September, approximately every two to three months, three virtual, one hybrid) and otherwise as required.
- Members are expected to attend at least three meetings of each session,. The Chair may review a Member's position if they miss two consecutive meetings.
- Members are expected to review the agenda and all supporting papers before each meeting.

- Members are expected to actively participate in meetings and activities between meetings, communicating Committee matters via the R&S EngX group.
- Members shall be actively engaged in the Fellowship Development Programme to achieve the [Fellowship Purpose and Vision](#) and are expected to support/lead working groups as invited to by the Chair of FPC, with short monthly progress calls.
- Engagement with all activities associated with the role.

Member specification:

- FPC members shall be an experienced and engaged Fellow Assessor of at least one year standing.

Appointment method:

- Call for applications via the EngX R&S group, and targeted email;
- Complete online application form.
- Application forms will be reviewed by a panel, comprising of the Chair and Vice Chair of FPC and IET Senior Staff;
- Shortlisted applicants may be invited to provide further information to the Chair and Vice Chair of FPC and IET Senior Staff.
- The Chair and Vice Chair of FPC will nominate and approve appointment of FPC Members;
- Following selection, nominated Committee Members will be advised of their formal appointment.

Point of Contact:

The general point of contact for all roles is the Volunteer team volunteer@theiet.org

Policies and Procedures:

This role is supported by the following IET policies and procedures:

- Policies and procedures for processing of all applications as regulated by Registration & Standards Committee (R&SC).