

## **Fellowship Policy Committee (FPC) Member**

### **Chair Statement:**

Election as a Fellow of the IET is a prestigious achievement and one not given out lightly. As a Fellow Assessor, you have a critically important role in ensuring standards are maintained and applied consistently and fairly. Collectively, we must ensure that Fellowship adapts as the engineering and technology environment evolves. The Fellowship Policy Committee (FPC) is charged with guiding the direction of travel for Fellowship in the coming years. If you share our passion for Fellowship and its development, and meet the eligibility criteria, please give serious consideration to applying to join the FPC.

You would be warmly welcomed into the small group of energised people from various backgrounds, of all ages and of different employment status. In addition to chairing assessment panels and deciding Fellowship policy, our development programme aims to deliver our Vision for Fellowship. This is where you can make a real and tangible impact on the future of Fellowship. FPC members actively lead and support components of the programme and it is a genuinely exciting time. If you have the energy and passion to make a difference, please do apply to join.

### **Primary focus:**

To set the policy for the award of Fellow of the IET (FIET) and to oversee the operational aspects of such awards on behalf of the Registration and Standards Committee (R&SC). To set the policy for the promotion of Fellow of the IET. To set the policy for the engagement with Fellows as ambassadors and volunteers for the IET.

### **Scope**

- (a) Policy, strategy, operations and promotion for the award of FIET.
- (b) The engagement of Fellows and potential Fellows as ambassadors and volunteers for the IET
- (c) The support of Fellows acting on behalf of the IET

### **Responsibilities:**

The Fellowship Policy Committee (FPC) is responsible for:

- a) The award of FIET.
- b) Defining and upholding the standards for the award of FIET.
- c) Developing case law and setting precedents to assist the assessment process.
- d) Integrating the volunteer activities with those relating to Registration, in particular processes and training for assessors, interviewers and advisors.
- e) Advising on guidance for Fellowship applicants.

- f) Advising on the development and use of tools and methods to improve the experience for Fellowship applicants.
- g) Defining and implementing the appeals process for Fellowship applications.
- h) Advising on and implementing strategic future plans for the promotion of Fellowship of the IET.
- i) Reporting to the R&SC on any policy and operational issues that arise.

### **Commitment**

- Members serve a three year term (sessions run October to September).
- Members shall act as Chair on Fellow Assessment panels, relevant to their area of expertise.
- Four meetings are held each session (year running October to September, approximately every two to three months, three virtual, one hybrid) and otherwise as required.
- Members are expected to attend at least three meetings of each session,. The Chair may review a Member's position if they miss two consecutive meetings.
- Members are expected to review the agenda and all supporting papers before each meeting.
- Members are expected to actively participate in meetings and activities between meetings, communicating Committee matters via the R&S EngX group.
- Members shall be actively engaged in the Fellowship Development Programme to achieve the [Fellowship Purpose and Vision](#) and are expected to support/lead working groups as invited to by the Chair of FPC, with short monthly progress calls.
- Engagement with all activities associated with the role.

### **Member specification:**

- FPC members shall be an experienced and engaged Fellow Assessor of at least one year standing.

### **Appointment method:**

- Call for applications via the EngX R&S group, and targeted email;
- Complete online application form.
- Application forms will be reviewed by a panel, comprising of the Chair and Vice Chair of FPC and IET Senior Staff;
- Shortlisted applicants may be invited to provide further information to the Chair and Vice Chair of FPC and IET Senior Staff.
- The Chair and Vice Chair of FPC will nominate and approve appointment of FPC Members;
- Following selection, nominated Committee Members will be advised of their formal appointment.

### **Point of Contact:**

The general point of contact for all roles is the Volunteer team [volunteer@theiet.org](mailto:volunteer@theiet.org)

### **Policies and Procedures:**

This role is supported by the following IET policies and procedures:

- Policies and procedures for processing of all applications as regulated by Registration & Standards Committee (R&SC).

