

## NOTICE

### MEMBERS ANNUAL INFORMATION EVENT

**NOTICE IS HEREBY GIVEN** that the Members Annual Information Event, including the Annual General Meeting of the Institution of Engineering and Technology, will be held on Thursday, 16 June 2022 at 2.30 pm (BST) at the Institution of Engineering and Technology, Savoy Place, London WC2R 0BL, United Kingdom, for the following purposes:

1. To receive the minutes of the previous meeting.
2. To receive a report from the Chief Executive and Secretary on the IET's achievements in the previous year.
3. To receive a report from the President about the Institution's plans for the future.
4. To receive a report from Council.
5. To receive a report from Foothold, The Institution of Engineering and Technology Benevolent Fund.
6. To receive and consider the Trustees Report and Financial Statements for the year ended 31 December 2021.
7. To approve auditors for 2022.
8. Vote of thanks to:
  - (a) The honorary officers and members of all Institution Boards and Committees;
  - (b) The staff of the Institution.

By order of the Board of Trustees

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Mr Nigel Fine  
Chief Executive and Secretary  
19 May 2022

**NOTES:** The event will be held as a live webcast. Members viewing online are not counted towards the quorum. The meeting does not have the power to accept or reject the Trustees Report and Financial Statements. Copies of the Trustees Report and Financial Statements will be available on the IET website approximately 14 days before the date of the meeting.

<https://www.theiet.org/about/governance/annual-reports/>

The Board of Trustees has agreed that if restrictions relating to the COVID-19 pandemic are in place on 16 June 2022, a virtual meeting only will be held. In this case, the virtual meeting will not be held in accordance with Bye-laws 52-53.