

20 October 2021

PAPER CLASSIFICATION: OPEN

**Minutes of the Meeting of the
COUNCIL
held on Thursday, 7 October 2021 at 3.00 pm (BST)
via virtual meeting**

- Present: Eur Ing Dr Carol Marsh (Chair)
Dr Imran Ansari
Mr Shane Bennison
Ms Kerrine Bryan
Mr Jolyon Caplin
Professor Yue Chen
Mr John Cowburn
Dr Ozak Esu
Miss Anni Feng
Mr Mark Goudie
Miss Justina Ho
Mr Russell Jobbins
Mr Bhagvat Joshi
Miss Macauley Kenney
Professor W Y Leong
Mr Ian MacGillivray
Ms Orla Murphy
Dr Ejay Nsugbe
Mr Alan Palmer
Mr John Peckham
Professor Ian Phillips
Mr Graham Prebble
Mr Ami Singh
Miss Mamta Singhal
Dr David Smith.
Air Marshal Sir Julian Young (President)
- By invitation: Dr Bicky Bhangu (Trustee)
Professor Phil Blythe (Trustee)
Professor Bob Cryan (Trustee)
Mrs Katy Deacon (Trustee)
Professor Danielle George (Trustee)
Dr Andy Harter (Trustee)
Ms Rachel Hurst (Trustee)
Ms Abbie Hutty (Trustee)
Professor Paul Needham (Trustee)
Professor Sarah Spurgeon (Trustee)
Professor Kate Sugden (Trustee)
- In attendance: Ms Toni Allen (Director of International Strategic Marketing and Engagement)
Mr Ed Almond (Director of Finance and Planning)
Ms Morna Dason-Barber (Director of Human Resources)
Mr Simon Edwards (Director of Governance and External Engagement)
Mr Nigel Fine (Chief Executive and Secretary)
Mr Giles Grant (Director of Knowledge Services and Solutions)

Ms Eloisa de la Maza (Governance Executive)
Ms Michelle Richmond (Director of Membership and Professional Development)
Mr Andrew F Wilson (Head of Governance)

1. Apologies for Absence

Apologies for absence were received from Mr Adam Pocock and Colonel Andy Rogers.

2. Conflicts of Interest

There were no conflicts of interest declared.

3. Minutes

The Minutes of the Meeting held on 10 June 2021 (CO(21)M3) were approved and signed as a correct record.

4. Actions Taken or Outstanding

- 4.1. Council noted a report on actions taken or outstanding since the previous meeting of Council (CO(21)17).
- 4.2. Dr Marsh drew attention to the Board of Trustees response to the Council reports on Climate Change and International Strategy. Council members were asked to post any comments about the response on Yammer.

5. Council Constitution and Terms of Reference

- 5.1. Council noted:
 - 5.1.1. the constitution and terms of reference of Council (CO(21)18).
 - 5.1.2. the outline of Council business for the Session 2021/22 (CO(21)19).
 - 5.1.3. a report on mandatory sign-up to policies (CO(21)20).
 - 5.1.4. the IET Strategy 2030 (CO(21)21).
 - 5.1.5. the Volunteer Handbook.

6. President

The President spoke about his ambitions for his Presidency and recent IET activities, including the message of congratulations from HM The Queen and his intention to shine a spotlight on technicians.

7. Breakout Session

- 7.1. Dr Marsh introduced the Council World Café discussion on “Spotlight on Technicians” and “Spotlight on members” (CO(21)22).
- 7.2. Council then discussed on Yammer, in World Café style, the question:
 - What goals, factors and challenges should be addressed by the IET in support of its President’s intention to “shine a spotlight on Technicians”?
- 7.3. Following the World Café discussion, Council received feedback from the four groups, from Mr Prebble, Mr MacGillivray, Mr Edwards and Dr Marsh.

- 7.4. Council then discussed on Yammer, in World Café style, the question:
- In support of a comparable “spotlight on members” for Council, what are the matters of interest and concern to members of the IET that can most usefully be communicated to the Board of Trustees, and why?
- 7.5. Following the World Café discussion, Council received feedback from the four groups, from Mr Goudie, Mr Prebble, Mr Edwards and Dr Marsh.
- 7.6. It was noted that further comments could be made on Yammer. It was agreed a summary of the discussion themes should be reported to the Board of Trustees.

8. Main Boards

- 8.1. Dr Bhangu gave a report on matters discussed by the Knowledge Services and Solutions Board. He drew attention to matters concerning Austin Court, CIRED and implementation of the IET Strategy 2030.
- 8.2. Ms Ohlson gave a report on matters discussed by the Volunteer Engagement Board. She drew attention to matters concerning the recent Volunteer Conference, risk assessment and management and plans for a review of Communities governance.
- 8.3. Professor Blythe gave a report on matters discussed by the Membership and Professional Development Board. He drew attention to KPI performance and the recovery of membership numbers.

9. Reports to Council

- 9.1. Dr Marsh gave an oral report from the Council Agenda Team. The Team had recommended that an additional virtual meeting be held in January 2022.
- 9.2. Miss Feng gave an oral report from the Monitoring Governance Working Party and asked for volunteers to join the Working Party. It was noted that there had been interest in the outcome of the 2019 Governance Review and the Working Party would assist the Board of Trustees with the forthcoming Bye-law review.

10. Report to the Board of Trustees

It was agreed that a report from the Breakout Session should be submitted to the Board of Trustees.

11. Continuing Professional Development *

Council noted a report on the IET’s requirements for Continuing Professional Development (CO(21)23).

12. Feedback on Council Meeting

Dr Marsh invited Council members to give feedback on the Council meeting.

13. Dates of Next Meetings

- 13.1. Friday, 14 January 2022 at 1.00 pm (GMT), virtual meeting.
- 13.2. Thursday, 24 March 2022 at 3.00 pm (GMT), at Savoy Place, London WC2.
- 13.3. Thursday, 9 June 2022 at 3.00 pm (BST), at Savoy Place, London WC2.