IET
The Institution of Engineering and Technology

Request to set up a new IET On Campus Group

Information about your IET On Campus student community

Name of your university

Proposed name of your
IET On Campus student community

Group email address

Names, roles and email addresses of the <u>IET On Campus Student Volunteers</u> that will form the leadership team responsible for running the IET On Campus student community.

(Please note that the roles that have been given here are just suggestions, feel free to use these suggestions or change them to more suitable roles, alternatively you can simply change these to 'IET On Campus Student Volunteer')

Role	Full Name	Personal Email Address	University Email Address	IET Membership Number	Month and Year of Graduation

*Please ensure that you send an up-to-date succession form to **oncampus@theiet.org** at the end of the term/school year.*

Name and email address of the <u>IET On Campus Facilitator</u> (supporting member of university staff) that will be assisting the IET On Campus student community

Full Name

Email Address

Have you linked up with your IET Local Network? If yes, please provide the name and contact details of who you have spoken to

Full Name

Email Address

theiet.org/oncampus

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Proposed activities

As an IET On Campus group we would like you to organise a minimum of 3 events per year that we can support you with. These could be as simple as a recruitment drive to get students involved with your IET On Campus student community, organising a Present around the World (PATW) competition at your university, organising an external speaker from industry or arranging a visit to a company of interest. There are so many options so get creative and think about what's going to benefit the engineering and technology students at your university! To give us an idea of your plans for the IET On Campus student community please enter the details of your proposed events below.

When the time comes to start organising these events, you may wish to look around for funding. We advise you to speak to your university, your Student Union and your IET Local Network, who all may be able to help. Should you require further funding for an event you can also contact **oncampus@theiet.org** for a funding request form.

Proposed event	Brief description of this event	Who is the target audience for this event?	Expected number of attendees

I understand and consent to the information provided on this form being processed by the IET for its sole use and that of its associated organisations, including my Local Network, for the purpose of promoting, delivering and improving my experience of the IET and its product and services or such other purposes as are described in the IET Privacy Statement. If either now or in the future I am based outside the European Economic Area (the "EEA"), my information may be transferred outside the EEA (for example to my Local Network or IET Global Office) to enable me to benefit from the IET opportunities overseas or, where required, to enable the IET to meet any legal or other legitimate obligations in that country.

I have read and understood all parts of this document and the funding request process. I commit to my role with this On Campus group and I will send a completed succession form to **oncampus@theiet.org** at the end of my term.

Chairperson/President Full Name	Date	Facilitator/University Staff Full Name	Date
Signature		Signature	

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Please sign and return completed form to: oncampus@theiet.org

theiet.org/oncampus