

## Collect evidence of your competence and present it effectively

To gain Professional Registration you should undertake structured Professional Development to ensure you get the appropriate exposure and experience to gain the right combination of knowledge, skills and attitude that mean you are competent.

As well as the goals from IET Advantage, it is important to keep on track with your Professional Development. The below checklist should act as a reminder of what to do at each stage of your development.

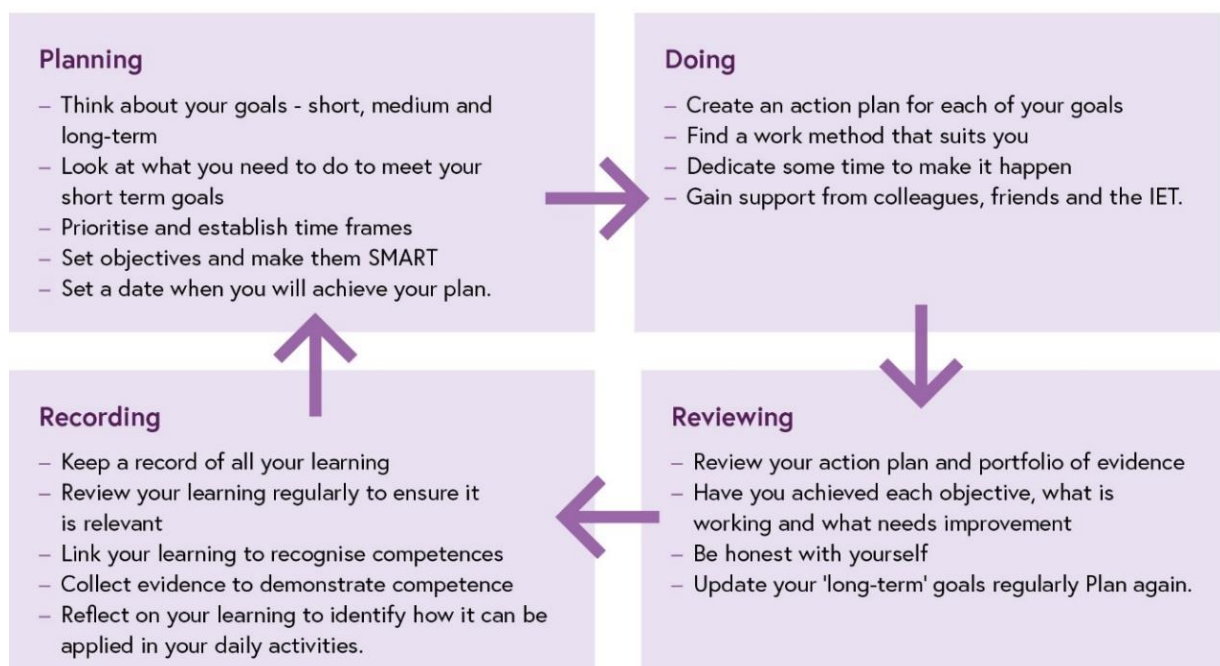
Gaining the right type of experience depends on the opportunities available within your role. If you are nearing the end of your university course, have recently graduated or started work within an engineering role and want to gain Professional Registration then you can start planning the development you need to achieve your goals.

Think about what you will have to do, what resources you will need and who can help you. Sharing your goals with a line manager or mentor means that they can offer help and guidance and maintain your motivation while keeping your goals realistic. If you don't have a mentor then our mentoring service could help you.

Let us know you are working towards Professional Registration and you will receive regular support and information as you undertake Initial Professional Development. You may do this via our online Professional Development system [Career Manager](#) or by downloading the form RPD by visiting [theiet.org/ipd](http://theiet.org/ipd).

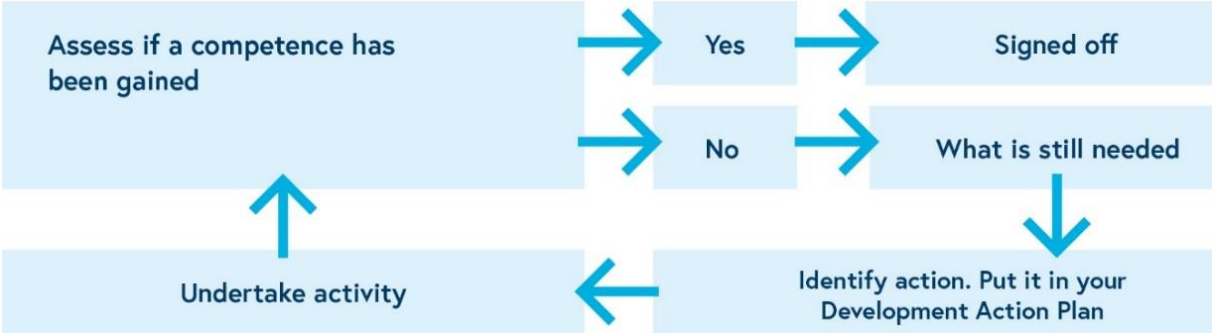
Following the structured approach to Professional Development by planning and then reflecting on these activities will enable you to gain the relevant knowledge and skills. Recording these activities as you do them will make it easier to build an application when you are ready to apply.

## The Professional Development Cycle



Professional Development is a key tool in building and maintaining your professional competence. When you have achieved a goal, assess it against the competence statements for Professional Registration and see whether you have demonstrated the competence level required.

### The Professional Development Cycle



There are many different types of activity that can help you develop competence through both experiences gained in work and those gained outside work e.g. volunteer roles.

You may need to provide evidence of your competence, such as project plans, proposals, presentations, technical drawings or employer assessments/ testimonials to support your application for Professional Registration. These can be recorded in a portfolio of evidence or referenced in your Career Manager records.

If you have any queries regarding your Professional Development, we will be happy to help. Contact us on: + 44 (0)1438 767356 or email [profdev@theiet.org](mailto:profdev@theiet.org).