








# Company Based Registration Support

Company Based Registration Support (CBRS) provides bespoke advice and support for groups of employees, covering the whole process of becoming professional registered as a Chartered Engineer, Incorporated Engineer, Engineering Technician or ICT Technician.

Launched at each of your company's offices, CBRS is suitable for everyone from brand new engineers or technicians, perhaps at apprentice or graduate level, through to those experienced engineers who haven't yet applied for professional registration.

Typical Timelines		
Launch Date		<h3>IET Introduction to professional registration</h3> <p>One of our team will give a presentation covering IET membership, professional registration and the Company Based Registration Support process.</p> <p>From information provided by the candidates, the IET decides whether individuals are ready to apply for registration or still need further professional development.</p>
2 weeks		<h3>Deadline for IET membership</h3> <p>Candidates who are not currently members of the IET are provided with personal assistance to join by our team. They can join the IET online or over the phone.</p>
4 weeks		<h3>Registration workshops</h3> <p>Candidates attend a workshop, covering one or both of the following topics:</p> <ul style="list-style-type: none"> <li>- <b>Initial Professional Development (IPD)</b> - candidates considered not yet ready to apply for professional registration are shown how to identify areas which require further development and record their engineering competence using the IET Career Manager tool.</li> <li>- <b>Applying for professional registration</b> – candidates considered ready to apply for professional registration are shown, in detail, how to apply using the IET Career Manager tool.</li> </ul>
6 weeks		<h3>PRA review of application form</h3> <p>Candidates progressing with their application have a 1:2:1 meeting with a Professional Registration Advisor (PRA) to review the initial draft of their form.</p>
7-9 weeks		<h3>Continuing support</h3> <p>Candidates can contact our team by phone or email for support or access our weekly professional registration webinars - see reverse for details.</p>
10 weeks		<h3>PRA review of application form</h3> <p>Candidates have a further 1:2:1 meeting with a PRA to review and finalise their application form prior to submission.</p>
14 weeks		<h3>Application form submission</h3> <p>Candidates submit their application for assessment and our team are still on hand to provide any final assistance required or to answer any questions.</p>