

NOTICE

MEMBERS ANNUAL INFORMATION EVENT

NOTICE IS HEREBY GIVEN that the Members Annual Information Event, including the Annual General Meeting of the Institution of Engineering and Technology, will be held on Thursday, 14 May 2020 at 6.00 pm at the Institution of Engineering and Technology, Savoy Place, London WC2R 0BL, United Kingdom, for the following purposes:

1. To receive the minutes of the previous meeting.
2. To receive a report from the Chief Executive and Secretary on the IET's achievements in the previous year.
3. To receive a report from the President about the Institution's plans for the future.
4. To receive a report from Council.
5. To receive and consider the Trustees Report and Financial Statements for the year ended 31 December 2019.
6. To appoint auditors for 2020.
7. Vote of thanks to:
 - (a) The honorary officers and members of all Institution Boards and Committees;
 - (b) The staff of the Institution.

By order of the Board of Trustees

Mr Nigel Fine
Chief Executive and Secretary
12 March 2020

NOTES: The Annual General Meeting will be held in accordance with Bye-laws 52-53. The quorum shall be 25 members. The Annual General Meeting does not have the power to accept or reject the Trustees Report and Financial Statements.

Copies of the Trustees Report and Financial Statements will be available at the meeting. Advance copies can be obtained on application to the Chief Executive and Secretary approximately 14 days before the date of the meeting.

Members who are unable to attend the Members Annual Information Event can view the live webcast.