Briefing sheet for judges

Present around the World (PATW) is the IET's presentation competition for students, recent graduates, apprentices and young professionals aged 18 to 30.

Competitors are asked to give a presentation for 10 minutes on a subject related to engineering and technology, and to answer questions for a further five minutes.

The event is mainly to judge presentation skills, although the topic should be appropriate to the intended audience of students and young professionals.

The prizes are (the local equivalent of) £150 for the winner and £100 for the runner-up, subject to there being four or more competitors.

The presentation room should have a raised platform, with a microphone system for the speakers. A laptop and video projector should be provided as standard, and the competitors should be asked to provide a USB stick with their presentation already uploaded on.

The judges may be provided with a brief synopsis of the competitors' presentations (100-200 words). There should be three judges who will be required to assess the presentations according to the attached judging sheets, and then they will decide who to award the positions of winner and runner-up to.

Someone from your Local Network (LN) or Young Professionals' Section Committee will chair the event. During each presentation, the chair will indicate the time after eight minutes and then again after ten minutes. The speaker should then finish the presentation as quickly as possible. If necessary, the chair will interrupt the speaker and ask them to stop immediately.

If you have any questions or suggestions, please contact the event organiser:

Our competition will be taking place at:

It is expected to end around:

Judging form

ROUND: Preliminary/university ☐ Local Network ☐ Area Final ☐ Regional Final ☐

SPEAKER'S NAME………………………………………………………………………………

DATE…………………………………………………………………………………………

PRESENTATION TITLE……………………………………………………………………

JUDGE'S NAME………………………………………………………..………………………..

ITEM	MARKS (Confidential)
PHYSICAL PRESENCE (Balanced Posture + Confidence Level)	(out of 15)
VOICE (Clarity + Volume + Pauses + Variations)	(out of 15)
SLIDES DECK (Content Balance + Text Balance + Appropriateness + Effectiveness)	(out of 10)
TIME MANAGEMENT (Appropriate Time Allocation + 10-minutes limit)	(out of 10)
AUDIENCE IMPACT (Q&As + Interest Generated)	(out of 10)
OVERALL (Worthwhile + Objectives Delivered + Impression)	(out of 10)
TECHNICAL TOPIC (Originality + Knowledge Depth + Preparation + Enthusiasm)	(out of 15)
TECHNICAL CONTENT (Audience Suitability + Logical Structure + Effectiveness of Introduction/Conclusion)	(out of 15)
TOTAL SCORE	**(out of 100)**

PARTICIPANT FEEDBACK FORM

ITEM	COMMENTS (Accessible to the Participants/Presenters)
PHYSICAL PRESENCE *(Balanced Posture + Confidence Level)*	
VOICE *(Clarity + Volume + Pauses + Variations)*	
SLIDE DECK *(Content Balance + Text Balance + Appropriateness + Effectiveness)*	
TIME MANAGEMENT *(Appropriate Time Allocation + 10-minutes limit)*	
AUDIENCE IMPACT *(Q&As + Interest Generated)*	
OVERALL *(Worthwhile + Objectives Delivered + Impression)*	
TECHNICAL TOPIC *(Originality + Knowledge Depth + Preparation + Enthusiasm)*	
TECHNICAL CONTENT *(Audience Suitability + Logical Structure + Effectiveness of Introduction/Conclusion)*	
ADDITIONAL COMMENTS	