

10 January 2020

PAPER CLASSIFICATION: OPEN

**Minutes of the Meeting of the
COUNCIL**

**held on Wednesday, 8 January 2020 at 13.00 hrs and 19.00 hrs (GMT)
(via telephone conference call)**

- Present:
- Dr Peter Ward (Chair)
 - Miss Faye Banks (Minutes 1-5)
 - Dr Ozak Esu (Minutes 1-5)
 - Mr James Garnham (Minutes 1-5)
 - Miss Justina Ho (Minutes 1-5)
 - Mr David Hogan (Minutes 1-5)
 - Ms Rachel Hurst (Minutes 1-5)
 - Miss Abbie Huddy (Minutes 6-10)
 - Mr Bhagvat Joshi (Minutes 1-5)
 - Mr Allan McCabe (Minutes 1-5)
 - Dr C Muthamizhchelvan (Minutes 1-5)
 - Dr Paul Needham (Minutes 1-5)
 - Dr Ejay Nsugbe (Minutes 1-5)
 - Professor Ian Phillips (Minutes 1-5)
 - Mr Graham Prebble (Minutes 1-5)
 - Mr Mike Prewett (Minutes 1-5)
 - Mr Jon Ratcliff (Minutes 6-10)
 - Dr Dave Smith (Minutes 6-10)
- In attendance:
- Mr Simon Edwards (Director of Governance and External Engagement) (Minutes 1-5)
 - Ms Jo Foster (Equality, Diversity & Inclusion Manager) (Minutes 6-10)
 - Ms Christine Losecaat (Director of IET@150)
 - Ms Eloisa de la Maza (Governance Executive)
 - Mr Andrew F Wilson (Head of Governance) (Minutes 1-5)

1. Welcome, Apologies for Absence and Conflicts of Interest

- 1.1. The Chair welcomed members to the meeting of Council.
- 1.2. Apologies for absence were received from Professor Yue Chen, Dr Rafael Cepeda Lopez, Colonel Andy Rogers, Miss Mamta Singhal and Dr Christopher To.
- 1.3. The Chair reminded the members of Council of the requirement to state any conflicts of interest that were pertinent to their contributions to the Council meeting. No conflicts of interest were declared.

2. Feedback from the Board of Trustees

- 2.1. Dr Ward introduced and Council noted feedback from the Board of Trustees on the proposals made after the Council meeting on 3 October 2019 (CO(20)1).
- 2.2. During discussion the following comments were made:

- 2.2.1. Professor Phillips commented that the Briefing Report on *Engineering Priorities for Delivering Net-zero* had not been published in a form that could be referenced by academics. Although it was stated that it would be “regularly updated”, the document was undated. He suggested that it ought to indicate whether it originated from a Policy Panel or, if not, who its authors were.
- 2.2.2. Mr Joshi asked whether Council would have any further involvement in Climate Change. Dr Ward replied that one member of Council was a member of the Working Party on Sustainable Planet.
- 2.2.3. Mr Prebble suggested that greater efforts should be made to publicise the Factfiles and Briefing Papers published by the IET.
- 2.2.4. Professor Phillips commented on the response to the proposals for a Fifty-year Strategy.

3. 150th Anniversary of the IET

- 3.1. Dr Ward introduced and Council noted a progress report on the 150th Anniversary of the IET in 2021 (CO(20)2). Ms Losecaat drew Council’s attention to the main items in the paper.
- 3.2. During discussion the following comments were made:
 - 3.2.1. Dr Ward commented that Professor George would welcome suggestions from Council about what contribution Council and the IET membership might make to the 150th Anniversary celebrations.
 - 3.2.2. Dr Muthamizhchelvan commented that he would like to encourage activities in India to mark the 150th Anniversary.
 - 3.2.3. Mr Joshi asked whether any events would be held in the Americas region to mark the 150th Anniversary. Ms Losecaat replied that events were planned to be held in Boston and San Francisco. In addition, Local Networks could bid for funding for specific activities.
 - 3.2.4. Miss Ho asked whether there would be any events held simultaneously in several Local Networks. Ms Losecaat replied that this was being considered, but at a city-wide rather than Local Network level.
- 3.3. It was agreed that further discussion should take place on Yammer.

4. Equality, Diversity and Inclusion Strategy

- 4.1. Dr Ward introduced and Council noted a progress report on the Equality, Diversity and Inclusion Strategy (CO(20)3).
- 4.2. During discussion the following comments were made:
 - 4.2.1. Professor Phillips suggested that a feedback channel should be created.
 - 4.2.2. Ms Ho asked whether a report could be made on the IET’s Equality, Diversity and Inclusion activities globally.
- 4.3. It was agreed that further discussion should take place on Yammer.

5. Close

The Chair closed the first part of the meeting and explained that it would resume at 19.00 hrs (BST).

6. Welcome, Apologies for Absence and Conflicts of Interest

- 6.1. The Chair welcomed members to the second part of the meeting of Council.
- 6.2. Apologies for absence were received from Professor Yue Chen, Dr Rafael Cepeda Lopez, Colonel Andy Rogers, Miss Mamta Singhal and Dr Christopher To.
- 6.3. The Chair reminded the members of Council of the requirement to state any conflicts of interest that were pertinent to their contributions to the Council meeting. No conflicts of interest were declared.

7. Feedback from the Board of Trustees

- 7.1. Dr Ward introduced and Council noted feedback from the Board of Trustees on the proposals made after the Council meeting on 3 October 2019 (CO(20)1).
- 7.2. There were no comments on the paper.

8. 150th Anniversary of the IET

- 8.1. Dr Ward introduced and Council noted a progress report on the 150th Anniversary of the IET in 2021 (CO(20)2). Ms Losecaat drew Council's attention to the main items in the paper.
- 8.2. Dr Ward commented that Professor George would welcome suggestions from Council about what contribution Council and the IET membership might make to the 150th Anniversary celebrations.
- 8.3. It was agreed that further discussion should take place on Yammer, with a deadline of the end of January 2020, and that Miss Singhal should produce a report on the comments and feedback.

9. Equality, Diversity and Inclusion Strategy

- 9.1. Dr Ward introduced and Council noted a progress report on the Equality, Diversity and Inclusion Strategy (CO(20)3). Ms Foster drew Council's attention to the main items of the report.
- 9.2. Dr Smith congratulated Ms Foster on the document and asked whether there was any tools that other organisations could use. Ms Foster commented that once the IET knew its impact it would start documenting and demonstrating what other organisations could do. Ms Foster agreed to share the framework tool and give further updates to Council on the subject.
- 9.3. It was agreed that further discussion should take place on Yammer and to invite Ms Foster to be part of this group.

10. Dates of Next Meetings

- 10.1. Thursday, 19 March 2020 at 3.00 pm, at Savoy Place, London WC2.
- 10.2. Thursday, 4 June 2020 at 3.00 pm, at Savoy Place, London WC2.