Minutes of the Meeting of the COUNCIL held on Thursday, 3 October 2019 at 3.00 pm at Savoy Place, London WC2

Present: Dr Peter Ward (Chair)  
Miss Faye Banks  
Dr Peter Bonfield (President)  
Dr Rafael Cepeda Lopez  
Professor Yue Chen  
Dr Ozak Esu  
Miss Justina Ho  
Mr David Hogan  
Ms Rachel Hurst  
Miss Abbie Hutty (by telephone)  
Mr Bhagvat Joshi  
Mr Allan McCabe  
Mr Iain Murdoch (by telephone)  
Dr C Muthamizhchelvan  
Dr Paul Needham  
Dr Ejay Nsugbe  
Mr Graham Prebble  
Mr Mike Prewett  
Mr Jon Ratcliff  
Colonel Andy Rogers  
Miss Mamta Singhal  
Dr David Smith (by telephone)  
Dr Christopher To

By invitation: Miss Yewande Akinola (Trustee)  
Dr Colin Arthur (Trustee)  
Professor Phil Blythe (Trustee)  
Ms Jayne Bryant (Trustee)  
Mr Joe Dunn (Trustee)  
Mr Rob Edmunds (Knowledge Services and Solutions Board)  
Professor Danielle George (Trustee)  
Dr Simon Harrison (Trustee)  
Dr Andy Harter (Trustee)  
Miss Samantha Hubbard (Trustee)  
Dr Gopi Katragadda (Trustee)  
Ms Dawn Ohlson (Trustee)

In attendance: Mr Ed Almond (Director of Finance and Planning)  
Mr Ed Beck (Strategic Planning Manager)  
Mr Richard Best (Director of IT and Digital Services)  
Ms Hannah Conway (Education Skills and Innovation lead)  
Ms Fiona Dew (Online Community Platform Development Manager)  
Mr Simon Edwards (Director of Governance and External Engagement)  
Mr Nigel Fine (Chief Executive and Secretary)  
Ms Sandra Godman (Head of Volunteer Support)
1. **Apologies for Absence**

   Apologies for absence were received from Mr Andrew Ball, Mr James Garnham, Professor Ian Phillips and Dr Darren Williams.

2. **Conflicts of Interest**

   There were no conflicts of interest declared.

3. **Minutes**

   The Minutes of the Meetings held 6 June 2019 and 23 July 2019 (CO(19)M3 and CO(19)M4) were approved and signed as a correct record.

4. **Actions Taken or Outstanding**

   4.1. Council noted a report on actions taken or outstanding since the previous meeting of Council (CO(19)27).


   4.3. Council noted the reports from Council submitted to the Board of Trustees in September 2019 (CO(19)29).

5. **Council Constitution and Terms of Reference**

   5.1. Council noted the constitution and terms of reference of Council (CO(19)30).

   5.2. Council noted the outline of Council business for the Session 2019/20 (CO(19)31).

   5.3. Council noted the IET Strategic Framework (CO(19)32).

   5.4. Council noted the Volunteer Handbook.

6. **President**

   Dr Bonfield (President) introduced himself to the meeting and made a presentation on the three themes for his Presidency during the Session 2019/20:

   - Digital Engineering.
   - Professional Competence.
   - New Approaches to Engineering Higher Education.

7. **Breakout Session**

   7.1. Dr Ward introduced a paper on the President’s Themes for 2019/20 (CO(19)33).

   7.2. Council divided into three groups to discuss in parallel, World Café style, the following questions around each of the themes:
- Digital Engineering – Where are the immediate gaps for the IET in the changing world of digital engineering?
- Professional Competence – What are the changing needs of employers globally for engineering graduates?
- New Approaches to Engineering Higher Education – How do employers recognise current competence in a rapidly evolving technology market?

7.3. Council reconvened and received oral reports on the World Café from Mr Kotb, Ms Conway and Mr Sellers. Miss Banks undertook to co-ordinate the drafting of a report of the discussion. Following agreement by Council, the paper would be referred to the Board of Trustees.

8. **Climate Change**

8.1. Dr Ward introduced and Council noted a report on Council discussion of Climate Change (CO(19)34). He drew attention to the new IET Working Party on Sustainable Futures that was being set-up by the Strategic Engagement and Partnerships Department.

8.2. Members of Council were invited to discuss the proposals, but no comments were made.

8.3. It was agreed to refer the paper to the Board of Trustees.

9. **Fifty-Year Strategy**

9.1. Dr Ward introduced and Council noted a report on Council discussion of Fifty-Year Strategy (CO(19)35).

9.2. Members of Council were invited to discuss the proposals, but no comments were made.

9.3. It was agreed to refer the paper to the Board of Trustees.

10. **Main Boards**

10.1. Dr Harrison gave a report on matters discussed by the Knowledge Services and Solutions Board. He drew attention to discussion of business performance and KPIs and the forthcoming Amendment to the *Wiring Regulations*.

10.2. Professor Blythe gave a report on matters discussed by the Membership and Professional Development Board. He drew attention to discussion of the “missing three million” engineers and the closure of the email alias service.

10.3. Ms Ohlson gave a report on matters discussed by the Volunteer Engagement Board. She drew attention to discussion of the new Equality, Diversity and Inclusion strategy, consideration of the Institute of Chartered Secretaries and Administrators report on Cultural Markers, and the social media strategy.

11. **Reports to Council**

11.1. Council noted reports from the Committees and Working Parties that reported to Council:

11.1.1. Council Agenda Team (CO(19)36);

12. **Report to the Board of Trustees**

   It was agreed that the proposals on Climate Change and Fifty-Year Strategy should be reported to the Board of Trustees (Minutes 8 and 9 above refer).

13. **Feedback on Council Meeting**

   13.1. Dr Ward invited Council members to give feedback on the Council meeting.

   13.2. Mr Prebble asked about access to the Agenda and papers of the Main Boards of which he was not a member. Mr Edwards replied that these papers were not made available to Council members routinely, but Council could request access to particular non-confidential papers.

14. **Dates of Next Meetings**

   14.1. January 2020 (date to be decided) (Skype meeting).

   14.2. Thursday, 19 March 2020 at 3.00 pm, at Savoy Place, London WC2.

   14.3. Thursday, 4 June 2020 at 3.00 pm, at Savoy Place, London WC2.