

Working to
engineer
a better world



Kayleigh Winter
Corporate Account Manager - MOD

Be part of a world class organisation

Inspire

- Educate & inspire youngsters reaching over 170,000 school children
- 2000 STEM ambassadors
- £1m of awards and prizes each year

Inform

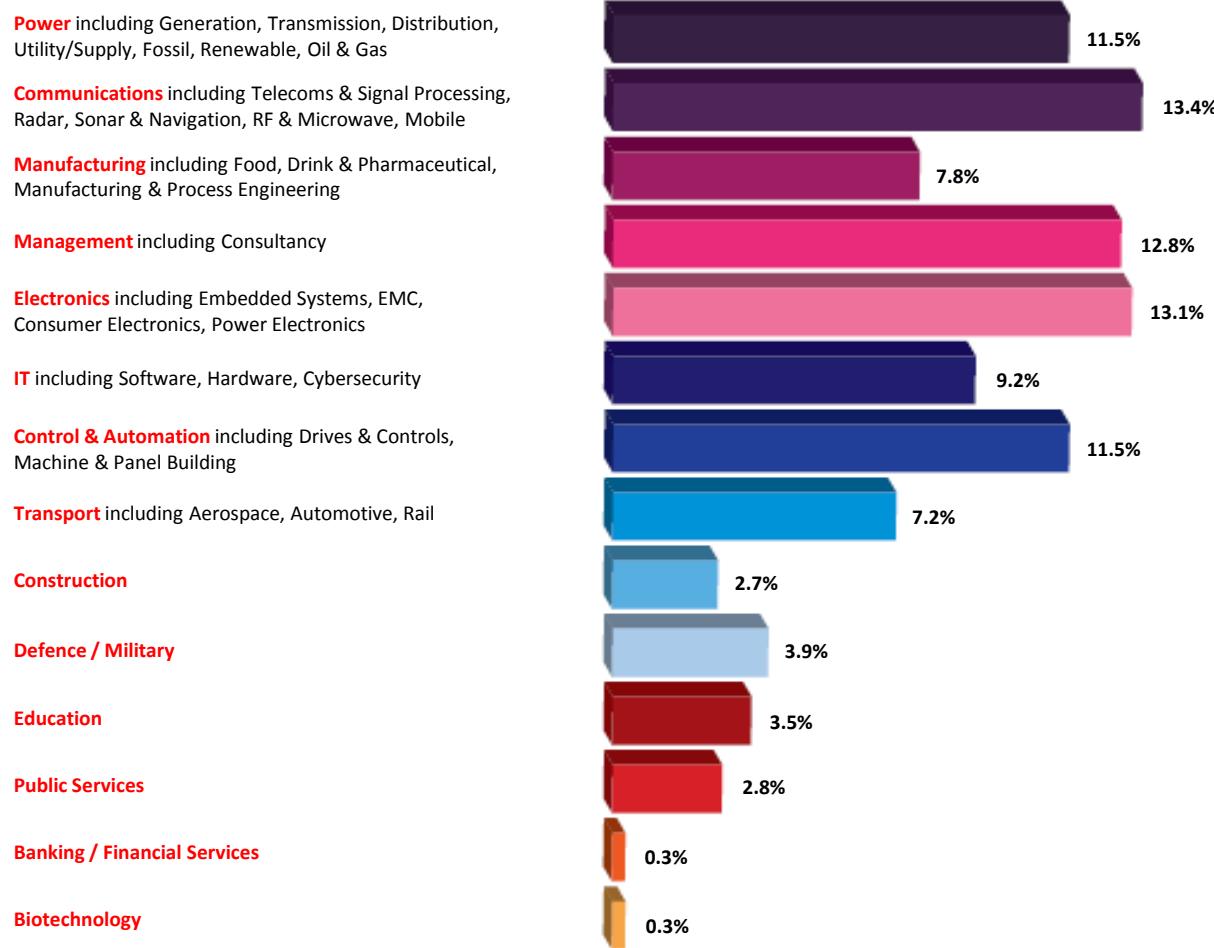
- World-class publications and knowledge resources
- Trusted source of Essential Engineering Intelligence®
- 5 key sectors - Built Environment, Design & Production, Energy, Transport and Information & Communications

Influence

- Change opinion through thought leadership
- Professional Home for Life®
- Support more engineers to achieve professional registration



IET Membership by Industry Sector



IET Partners



Agenda

- Membership & Benefits
- Professional Registration overview
- Career Manager
 - Initial Professional Development
 - Applying for Professional Registration
- Further support
- Next steps.

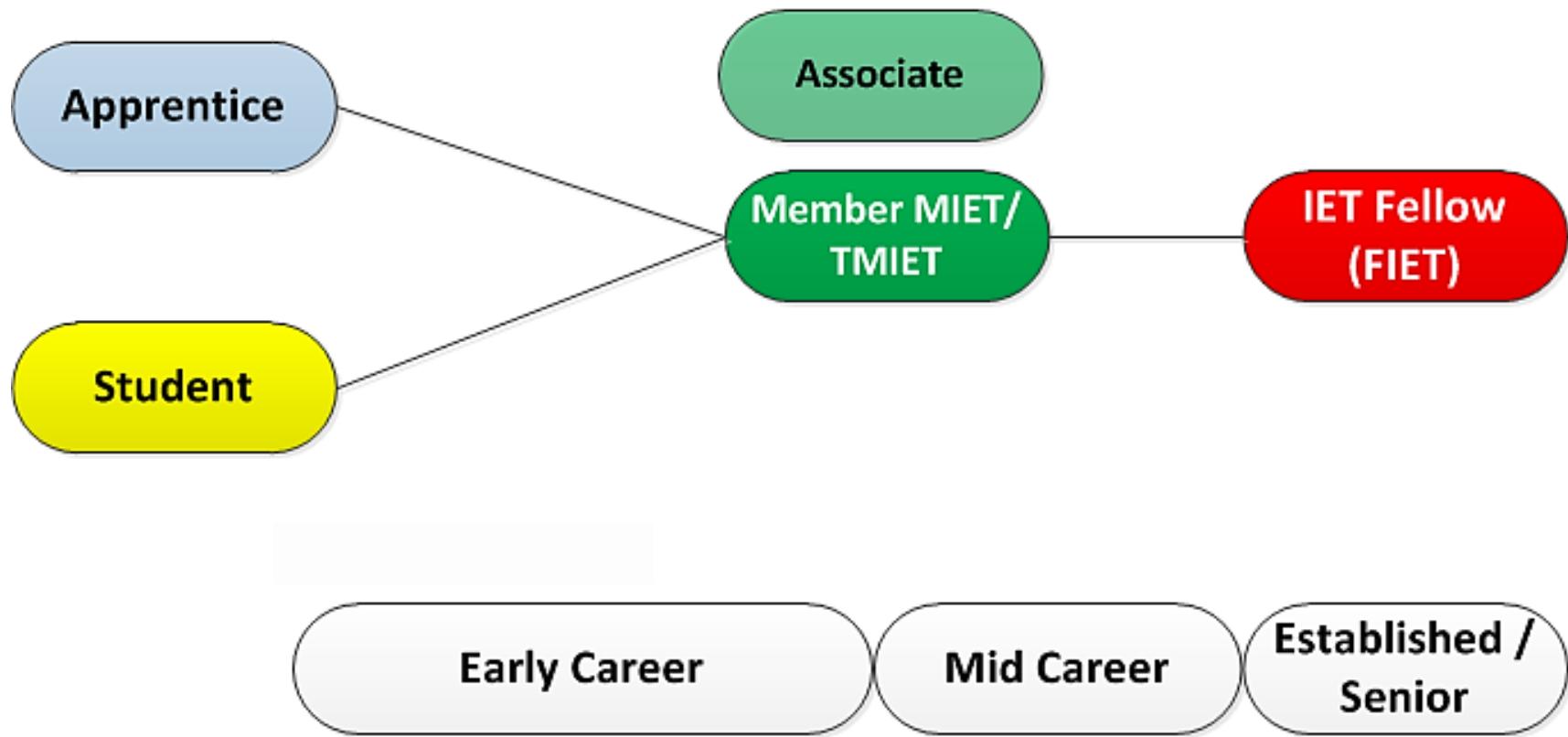
IET Membership & Benefits



The Institution of
Engineering and Technology

Professional Home for Life® for Engineers and Technicians

Membership Categories



Knowledge Resources



The Institution of
Engineering and Technology



IET Communities – Local Networks

United Kingdom

Channel Islands

Channel Islands Network

Scotland

IET Scotland

Scotland North Network

Scotland South East Network

Scotland South West Network

Northern Ireland

Northern Ireland Network

Wales

Wales North Network

Wales South East Network

Wales South West Network

East Midlands

East Midlands Network

Eastern

Anglian Coastal Network

Bedfordshire and Hertfordshire Network

Cambridge Network

Essex Network

Peterborough and Huntingdon Network

London

London Network

North East

Northumbria Network

Teesside Network

North Western

Lancashire and Cumbria Network

Manchester Network

Mersey and Western Cheshire Network

Wales North Network

South Eastern

Kent Network

Surrey Network

Sussex Network

South Western

Bristol Network

Devon and Cornwall Network

Gloucestershire Network

Somerset and West Wiltshire Network

Swindon Network

Southern

Dorset and South Wiltshire Network

Solent Network

Thames and Chiltern

Berkshire Network

Buckinghamshire Network

Oxfordshire Network

West Midlands

Birmingham Network

Coventry and Warwickshire Network

Hereford and Worcester Network

North West Midlands Network

Shropshire Network

Yorkshire

Humber Network

North Yorkshire Network

South Yorkshire Network

West Yorkshire Network

Europe

Barcelona Group

Cyprus Network

Czech Republic Network

France Network

Germany Network

Gibraltar Network

Greece (Hellas) Network

Ireland Network

Italy Network

Malta Network

Portugal Group

Switzerland Network

Middle East

Bahrain Network

Egypt Network

Kuwait Network

Qatar Network

Saudi Arabia Network

United Arab Emirates

Africa

Ghana Network

Mauritius Network

Nigeria Network

South Africa Network

Pakistan

Pakistan Network

Canada

Toronto Network

Ottawa Network

Montreal

USA

New England Network

Chesapeake Community

IET Purdue University

Gulf of Mexico Network

Southern California Network

Caribbean

Caribbean Network

South America

Brazil Community

Australia:

Australia Network

New South Wales Network

Queensland Network

South Australia and

Northern Territory

Tasmania Network

Victoria Network

Western Australia Network

Brunei Darussalam

Brunei Darussalam Network

China

Beijing Network

Shanghai Network

Xi'an Network

Hong Kong Network

Japan

Japan Network

Malaysia

Malaysia Network

New Zealand

Auckland Network

Christchurch Network

Wellington Network

Singapore

Singapore Network

India

Bangalore Network

Kolkata Network

Chennai Network

Delhi Network

Mumbai Network

Pune Network

Sri Lanka

Sri Lanka Network

Burma

Burma Network

www.theiet.org/communities

Professional Home for Life® for Engineers and Technicians

IET Communities – Technical & Specialist

Technical

Building Information Modelling
Cyber Security Community
Data Centre Engineering Community
Electrical Safety Management
EVI-GTI
Functional Safety TPN
Future Energy Community
IET Aerospace Network
IET Antennas and Propagation Network
IET Automotive and Road Transport Systems Network
IET Built Environment Sector
IET Consultants Network
IET Control and Automation Network
IET Design and Production Sector
IET Electromagnetics Network
IET Energy Sector
IET Healthcare Technologies Network
IET History of Technology Network
IET Hong Kong Electronics and Communications Section
IET Hong Kong Informatics and Control Technologies Section
IET Hong Kong Management Section
IET Hong Kong Manufacturing and Industrial Engineering Section
IET Hong Kong Power and Energy Section
IET Information and Communications Sector
IET Manufacturing Network
IET Midlands Power Group
IET Multimedia Communications Network
IET Power Generation, Conversion and Utilisation Network
IET Power Systems and Equipment Network
IET Power Trading and Control Network
IET PYA Superyacht Chief Engineer & ETO Expert Working Groups
IET Radar, Sonar and Navigation Network

IET Railway Network
IET RF & Microwave Technology Network
IET Robotics and Mechatronics Network
IET Satellite Systems and Applications Network
IET Scotland E,C & I Network
IET Transport Sector
IET Tribology Network
IET Vision and Imaging Network
IET/ACostE Project Controls Network
IET/IAM Asset Management Network
Infrastructure Operators Adaptation Forum
International Measurement Community (IntMC)
Lighting Community
Midlands Automotive Network
Midlands Communications Network
Midlands IT Network
Oil and Gas Community
Power Electronics, Machines & Drives
Raspberry Pi Resources
Systems Engineering Community

Specialist

CC-UK CVC Delegate Challenge Group
Colloquium on Antennas, Wireless and Electromagnetics
Community Administrators Group
Diamond Jubilee Scholars
Engineers and Dyslexia
Help
Horizontal Innovation Community
IET Connect - IET Benevolent Fund
IET India - Internet of Things Panel
IET Initial Professional Development
IET Innovation Awards
IET London: Savoy Place upgrade
IET on campus administrators
IET Plus! For events user group
IET Professional Development
IET Schools Liaison Community
IET Volunteers
IET Scotland - Science, Education & Management Network
IET- Registration and Standards
LGBT Network
MF/1 Community
Next Generation Local and Access Networks
The IET Women's Network



The Institution of
Engineering and Technology

www.theiet.org/communities

Professional Home for Life® for Engineers and Technicians

UK Member Venues



Birmingham

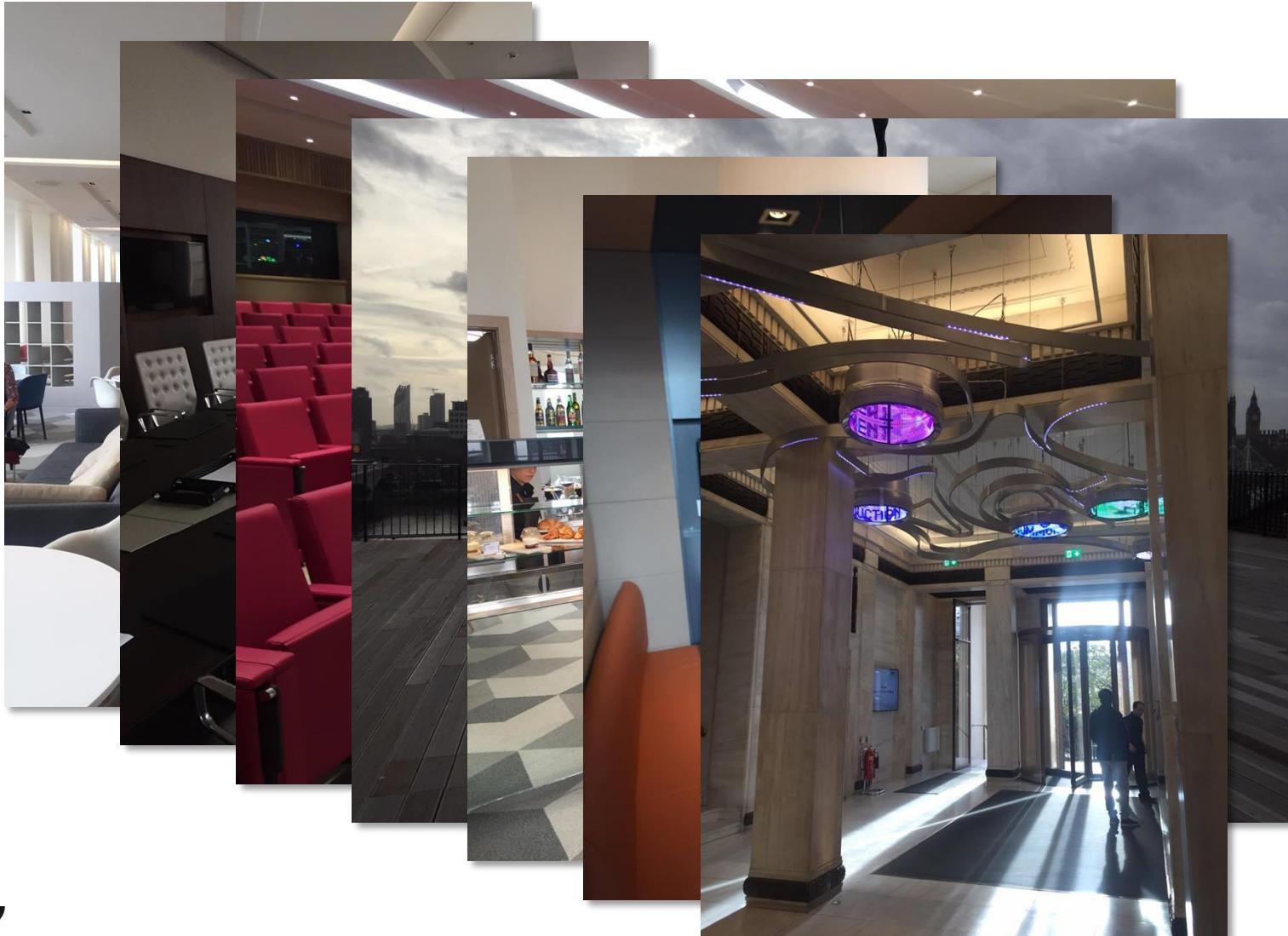


London



Glasgow

London Savoy Place



The Institution of
Engineering and Technology

Professional Home for Life® for Engineers and Technicians

Professional Registration through the IET



The Institution of
Engineering and Technology

Professional Home for Life® for Engineers and Technicians

Professional Registration

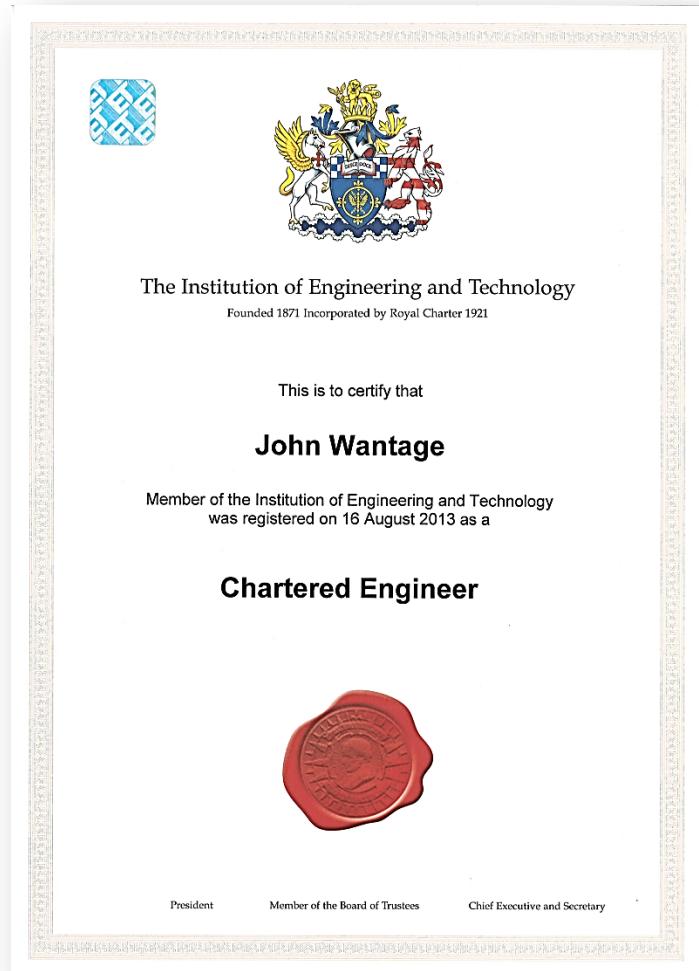
Never has it been so important to demonstrate your professional engineering competencies.

IET assessed:

- Chartered Engineer (CEng)
- Incorporated Engineer (IEng)
- Engineering Technician (EngTech)
- ICT Technician (ICTTech)

Also via Partnership agreements:

- Chartered IT Professional (CITP)
- Chartered Manager (CMgr)



Designatory Letters



S. Johnson BEng MSc ~~MIET~~ MIET



The Institution of
Engineering and Technology

Professional Home for Life® for Engineers and Technicians

Why become Professionally Registered?

- Stand out from the crowd: be recognised as a professional
- Demonstrate professional engineering competence
- Meet the growing requirement within our industry
- Designatory letters after your name (EngTech, IEng, CEng)
- Credibility with peers, employer, customers and suppliers
- Improved career prospects.



Chartered Engineer

- Develop new or existing technology
- Problem solve
- Make a key contribution to your business' success, through innovation, creativity and change
- Promote advanced designs or design methods
- Develop better production techniques, marketing or construction concepts
- Pioneer technology or engineering services and management methods.

Incorporated Engineer

- Maintain and manage applications of current and developing technology
- Apply existing and emerging technology in their work
- Problem solve
- Contribute to continuous improvement in business processes
- Manage the planning, budgeting and organisation of tasks, people and resources
- Have involvement in design, development, manufacture, construction and operation.

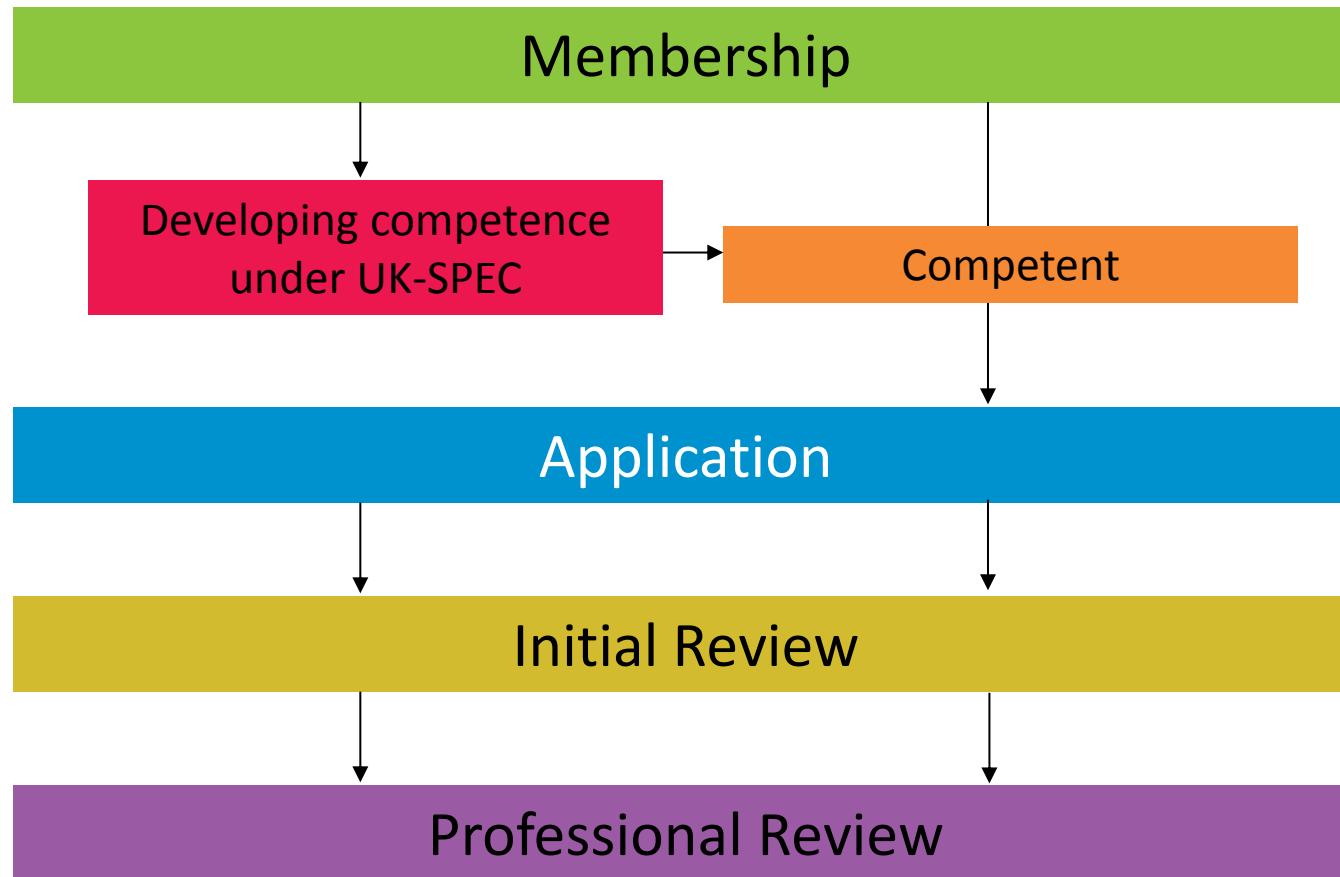
Engineering Technician

- Apply proven techniques and procedures to practical engineering problems
- Hold supervisory or technical responsibility
- Contribute to design, development, manufacture, commissioning, decommissioning or operation
- Maintain products, equipment, processes or services
- Show a creative approach to your work
- Apply safe systems of working

ICT Technician

- Support or enable the use of ICT equipment and applications by others
- Select and use appropriate ICT resources, techniques, configurations, procedures and methods
- Install, operate, support, or maintain ICT systems
- Protect ICT systems from intrusion, damage or data loss
- Accept or exercise personal responsibility for ICT systems

Steps to Professional Registration



Competence Framework (UK-SPEC)

Competence	A	Knowledge and Understanding
	B	Application to Practice
	C	Leadership/Management/Supervision
	D	Interpersonal Skills
	E	Commitment to Professional Standards

www.ukspec.org.uk



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Underpinning Knowledge & Understanding

Exemplifying Qualifications

- **CEng:** - Accredited MEng **OR** accredited Bachelors degree with Honours in engineering or technology, plus an accredited Masters degree **OR** overseas qualifications equivalent to these
- **IEng:** An accredited Bachelors degree in engineering or technology **OR** overseas qualifications equivalent to this
- **EngTech/ICTTech:** Level 3 qualification or equivalent

If the candidate does not hold an exemplifying qualification, other evidence of UK&U may be provided

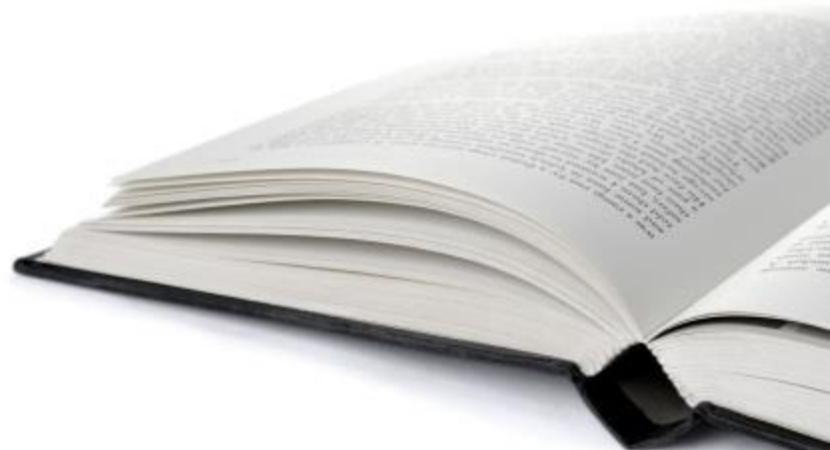


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No exemplifying qualification?

- **Other evidence of UK&U may be provided:**
 - Further learning
 - Work-based learning



Career Manager



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Engineering and Technology

Professional Home for Life® for Engineers and Technicians

Career Manager

Members online tool used for:

- **Initial Professional Development (IPD)**
 - Provides a secure place to log your Initial Professional Development against the UK-SPEC
 - Continually assesses your competence in readiness for applying for professional registration
 - Creates an online portfolio of experience/competence evidence
- **Applying for Professional Registration**
 - Guides you step by step through the creation of your Professional Registration Application
- **Continued Professional Development (CPD)**
 - Provides a secure place to log your Continued Professional Development



Seize control of your professional life

Registering on the IET website

Screenshot of the IET website (www.theiet.org) showing the registration process.

The top navigation bar includes links for "Other IET websites", "Search", "Welcome", and "Please log in".

The main menu categories are: Membership, Resources, Get Involved, Events, and Policy & Media.

The central content area features a large image of a futuristic city skyline with various engineering and technological icons (satellite, wind turbines, bridge, etc.).

Working to engineer a better world

Inspiring the next generation of engineers and technicians
Informing the wider engineering community
Influencing government and standards to advance society

[About the IET](#)

IET highlights

Governance for the FUTURE

Views on future IET governance structure

Proposals have been put forward on the future of the IET's governance structure. Voting packs have been sent by post or electronically for eligible members to cast their vote.

Upcoming events

20 Sep Satellite Communication Systems Course
Abingdon, GBR

21 Sep Cyber Security for Critical Infrastructure (CSCI)
Bristol, GBR

22 Sep Resilience of Transmission

Bottom navigation bar with links: MyCommunity, Facebook, Twitter, LinkedIn, YouTube.

Accessing Career Manager

Other IET websites ▾

Search..

Welcome
Please log in

IET The Institution of Engineering and Technology

Membership
Join, professional registration & career development

Resources
Library, Inspec, bookshop, journals, standards & factfiles

Get Involved
Communities, sectors, volunteers & discussion forums

Events
Conferences, seminars, courses, lectures & visits

Policy & Media
Thought leadership, media centre & public affairs

Explore this section

- ▶ Membership home
- ▶ About membership
- ▶ Types of membership
- ▶ Manage your membership
- ▶ Professional registration
- ▶ Your career
- ▶ Training courses
- ▶ Awards and scholarships
- ▶ Member News
- ▶ Contacts

Members and registered users

Username
Password
Forgotten password? [Login](#)
Register login account
[Register for website](#)
[Join the IET](#)

Products and services

Member rewards
Find out about the preferential rates and generous discounts available to IET members as part of our Member Rewards scheme.

IET Career Manager
The IET's online professional development system for managing your IPD, CPD and professional registration application.

Professional development
Guidance and support to enable IET members to undertake planned and structured Initial Professional Development (IPD) and Continuing Professional Development (CPD).

IET Fellowship
Lead by example. Inspire the next generation. Help to shape the profession.

Contacting Emergency Services in the Digital Age

attention
The IET's new report 'Contacting Emergency Services in the Digital Age' calls for a radical change to the emergency 999 call service to keep up with the 'smart phone' generation.

Engineering & Technology Reference Cyber Security

Helping engineers tackle cyber security

IET London: Savoy Place reopens on 27 October

IET.tv increases function and content

Access Smart Grid content on new portal

Systems Course
Bingdon, GBR
21 Sep Cyber Security for Critical Infrastructure (CSCI)
Bristol, GBR
22 Sep Resilience of Transmission and Distribution Networks - RTDN
Birmingham, GBR
Oct Radiowave Propagation Course
Birmingham, GBR

[View and search more events](#)

A Support
S materials are
Select to Access
the tool
Manager webpage

Initial Professional Development (IPD)



IPD

IPD (Initial Professional Development) is the process of working towards Professional Registration.

What would you like to do?

- ▶ [Submit my Intent to Register](#)
- ▶ [Link to my IET Accredited PD Scheme](#)
- ▶ [Assess my competence for Professional Registration](#)
- ▶ [IPD Planning - Set IPD Objectives and actions](#)
- ▶ [Manage my IPD Planning Report](#)

TIP: To help you gain the full potential of the IPD functionality in Career Manager, why not view our free IPD online training webinar? www.theiet.org/cm-training

If you have any questions regarding IPD please e-mail profdev@theiet.org



IPD - Assessing your competence

Legend  Confirmed level

Click the name of each skill to assess your skill level and provide comments. The skills mapped to your job role are:



A. Knowledge and Understanding / ★ A1. Maintain and extend a sound theoretical approach

Description:

Maintain and extend a sound theoretical approach in enabling the introduction and exploitation of new and advancing technology.

Assessment

Select the skill level that most accurately represents your degree of expertise in the selected skill. The skill details are there to outline the expected activities and behaviors of someone at that skill level. Use the Additional Information box to include relevant job experience and training to support your assessed level. Click the Save button to record the assessment or the Save & Next button to move onto the next skill.

Level	Skill Details
<input checked="" type="radio"/> 0. No Experience	
<input type="radio"/> 1. Trainee	You should be able to demonstrate how you keep your own knowledge up to date and seek opportunities to broaden and deepen your knowledge and extend your technological capability. Your evidence may include how you learned and, under direction, put into practice new engineering or technology-based theories or techniques in the workplace; and/or developed an awareness of engineering codes, standards and specifications.
<input type="radio"/> 2. Supervised Practitioner	You should be able to demonstrate how you broaden and deepen your own knowledge through research and experimentation, to extend your technological capability and be able to identify the limits of your own personal knowledge and skills. Your evidence may include how you learned and put into practice new engineering or technology-based theories and techniques in your workplace; successfully completed formal post-graduate study; and/or developed your knowledge of engineering codes, standards and specifications.
<input type="radio"/> 3. Practitioner	You should be able to demonstrate how you broaden and deepen your own knowledge and understanding through research and experimentation, to extend your technological capability and be able to identify the limits of your own personal knowledge and skills. Your evidence may include how you learned, developed and put into practice new engineering or technology-based theories and techniques in your workplace; and/or successfully completed formal post-graduate academic study; and/or broadened your knowledge of engineering codes, standards and specifications.
<input type="radio"/> 4. Expert	You should be able to demonstrate how you broaden and deepen your own knowledge through research, experimentation, to extend your own technological capability and be able to identify the limits of your own personal knowledge and skills. Your evidence may include how you learned and developed new engineering or technology-based theories and techniques in your workplace; and/or successfully completed formal post-graduate academic study and/or contributed to the development of engineering codes, standards and specifications.

Evidence

Use the text box below to enter additional supporting information, relevant job experience and training to support your assessed level.

The imaging market is rapidly evolving as camera quality increases, new technologies are introduced and image processing power increases. This requires considerable effort to stay up to date.

I have attended regular training with customers and partners including... which has allowed me to gain the knowledge required to work with their DSP algorithms and baseband platforms. Most recently, I have been trained in the Upstream verification methods which analyse image quality of

E. Professional Conduct				
► E1. Comply with relevant codes of conduct				
► E2. Manage and apply safe systems of work				
► E3. Undertake engineering activities for sustainable development				
► E4. Carry out continuing professional development				
► E5. Exercise responsibilities in an ethical manner				

Applying for Professional Registration

Help and Advice:

- Self assessment
 - UK-SPEC
 - Qualifications
- Mentors
- IET Mentors
- Registered colleagues
- Supporters
- IET Industrial Representative
- IET Registration Department
- Professional Registration Advisors.



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The Application Form



The Institution of Engineering and Technology
CEng Professional Registration
DRAFT Application Form

Employer		Job Title		Type	
Start Date		End Date		Rank: Unit:	

Responsibility

Personal Achievements

Employer		Job Title		Type	Permanent
Start Date		End Date		Rank: Unit:	

Responsibility

Personal Achievements



The Institution of Engineering and Technology
CEng Professional Registration
DRAFT Application Form

Training

Course Title	Provider	Duration (hrs)	Comp. Date	Certified

Professional Registration Advice & Your Expertise

Preferred Interview Location

Name of Professional Registration Advisor (PRA) (if applicable)	Date of Advice
---	----------------

PRA Comments

Sector	Specialism 1
Specialism 2	Specialism 3

Note: The information provided above will be used to carry out an initial assessment of your application. As a result of this initial assessment you may be required to provide further information to support your application.

Applying for Professional Registration



Professional Registration

What would you like to do?

- ▶ [Apply for CEng, IEng, EngTech or ICTTech now!](#)
- ▶ [Upload Documents to support my application](#)
- ▶ [Link to my IET Accredited PD Scheme](#)
- ▶ [Browse the Professional Registration Frameworks](#)
- ▶ [Submit my Intent to Register](#)

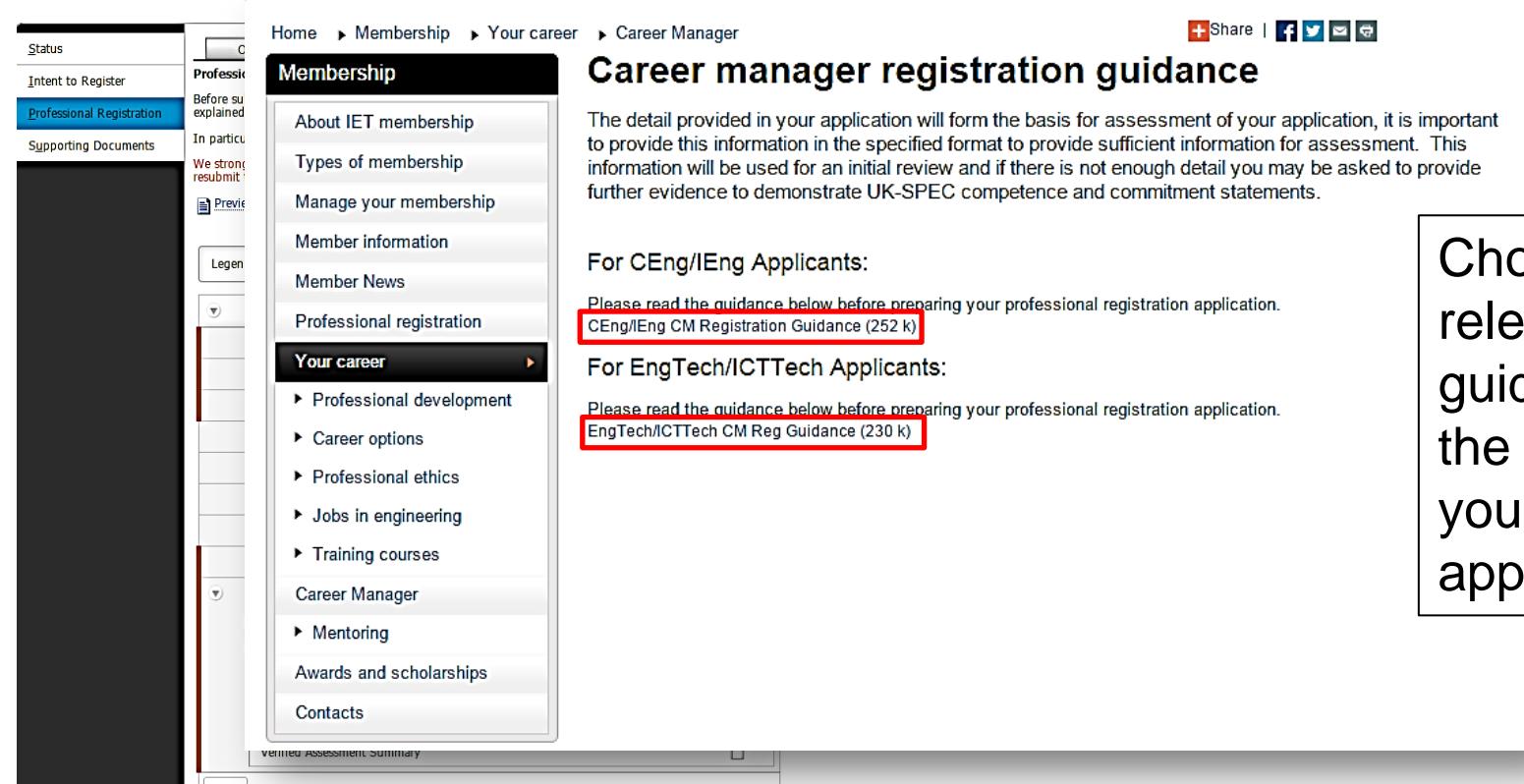
If you have any questions regarding Professional Registration please e-mail profreg@theiet.org

Quick Launch Tools

- ▶ [Getting Started](#)
- ▶ [IPD](#)
- ▶ [Professional Registration](#)
- ▶ [CPD](#)



Preparing your Application



Home ▶ Membership ▶ Your career ▶ Career Manager

Membership

- About IET membership
- Types of membership
- Manage your membership
- Member information
- Member News
- Professional registration
- Your career**
 - ▶ Professional development
 - ▶ Career options
 - ▶ Professional ethics
 - ▶ Jobs in engineering
 - ▶ Training courses
 - Career Manager**
 - ▶ Mentoring
 - Awards and scholarships
 - Contacts

Career manager registration guidance

The detail provided in your application will form the basis for assessment of your application, it is important to provide this information in the specified format to provide sufficient information for assessment. This information will be used for an initial review and if there is not enough detail you may be asked to provide further evidence to demonstrate UK-SPEC competence and commitment statements.

For CEng/IEng Applicants:

Please read the guidance below before preparing your professional registration application.
[CEng/IEng CM Registration Guidance \(252 k\)](#)

For EngTech/ICTTech Applicants:

Please read the guidance below before preparing your professional registration application.
[EngTech/ICTTech CM Reg Guidance \(230 k\)](#)

Choose the relevant guidance for the category you are applying for

Preparing your Application

The screenshot shows the IET Professional Registration Application interface. The top navigation bar includes Home, My Account, My Development, and My Reports. The sub-navigation under My Account shows Professional Registration is selected. The main content area displays a 'Professional Registration Checklist' with 9 items, each with a 'Mandatory' or 'Optional' status indicator. Items 1, 2, 3, 4, 6, 7, and 8 are highlighted with a red box. A modal window titled 'Professional Registration Advisor (PRA) www.theiet.org/advice' provides information about PRA services and a confirmation step. The text in the modal reads:

We strongly advise all candidates to contact a PRA for a review of their application prior to submission. PRAs are members with detailed knowledge of the requirements and routes to professional registration. A PRA will also be able to advise on the presentation aspect of your application. For more information on PRAs and to find your local PRA go to www.theiet.org/advice
Please confirm whether your PRA advised you to submit your application?

Below the modal, a large text box contains the following message:

You can view a draft copy of your application at any time a PRA prior to submitting to the IET

On the right, a large text box contains the following message:

We strongly recommend you send a

... you

Supporting Documents

My Account ▶ Professional Registration ▶ Applications

View and manage your professional registration applications.

Status

Intent to Register

Professional Registration

Supporting Documents

Overview Registration Checklist

Professional Registration Checklist - Char

Before submitting your application you should explained.

In particular, it is important that you include d

We strongly advise you to read the [guidance](#) n submit to your supporters before you can su

[Preview Draft Professional Registration App](#)

Legend Mandatory Optional

Checklist

- 1. Personal Information
- 2. Education
- 3. Employment
- 4. Apprenticeship
- 5. Professional Development Scheme
- 6. Achievements
- 7. Training
- 8. Professional Registration Advisor
- 9. Supporting Document**

Accountability diagram
Verified certificates
Development action plan
Supporter endorsement form (only for AF streamlined route)
JNCO (only for JNCO route)
Verified Assessment Summary

Save

For further information on the requirements for all the supporting document types detailed below, please read the [Supporting Documents guidance](#) webpage.

Supporting Documents

File to upload:

- 1. Accountability diagram
- 2. Verified certificates
- 3. Development action plan
- 4. Supporter endorsement form (only for AF streamlined route)
- 5. JNCO (only for JNCO route)
- 6. Verified Assessment Summary

Upload File

File Name	File Type	Data Uploaded	Extension	Size	Current	View	Actions
Accountability Diagram	Accountability diagram	15 Oct 2014	.pdf	222 kb	<input checked="" type="checkbox"/>	Edit	Delete
Verified certificates	Verified certificates	15 Oct 2014	.pdf	54 kb	<input checked="" type="checkbox"/>	Edit	Delete

Please read the supporting document guidance

Your Expertise & Interview Location

View and manage your professional registration applications.

Status

Intent to Register

Professional Registration

Supporting Documents

Overview Registration Checklist Your Expertise Validation

Your Expertise & Preferred Interview Location

In order for us to select appropriate assessors to review your application, please select

Please indicate your preferred location for interview. Our main interview locations are

Interview location is not required for EngTech or ICTTech applications, please select

Sector

Specialism 1

Specialism 2

Specialism 3

Preferred Interview Location

Please select a sector
Please select minimum 1 and n
Please select a preferred interview location

Save

Specialisms

Tree Search Text Search

- All Specialisms
 - A (11)
 - B (3)
 - C (10)
 - D (3)
 - E (4)
 - F (2)
 - G (3)
 - H (2)

Select up to three specialisms that are most relevant to your field of expertise

Select your preferred interview location. (Not required for EngTech or ICTTech applications)

Verifying your Application

IET Career Manager
The Institution of
Engineering and Technology

Career Manager Demo 2 Return to IET website

Home My Account My Development My Reports

My Account Professional Registration Applications

View and manage your professional registration applications.

Status Overview Registration Checklist Your Expertise Validate / Verify Submit Application

Intent to Register

Professional Registration

Supporting Documents

Validate / Verify

Before you can submit your application to the IET, you should identify the people who can support your application. These need to comply with our requirements for signatories.

When you are ready to have your application verified you will first need to lock your application. The system will then allow you to add up to three supporters and generate a Guest Ticket for each to view your application on-line. When you are ready it will automatically email the Guest Ticket link to them.

Locking your application will create a snapshot (copy) so that it can no longer be edited. You will still be able to amend your details within Career Manager, but these changes will not be reflected in your application from this point.

Once an application is 'unlocked' any completed verification by your supporters will be lost, so we strongly advise you to ensure you are happy with your application before you lock it. Should you wish to make any changes to your application in light of comments received from your supporters, you will need to 'unlock' your application first. When the required changes have been made you will need to have your application verified again to complete the process.

If you have any queries please send an e-mail to career-manager@theiet.org.

[Preview Draft Professional Registration Application](#)

Current Status:  **Locked** [Unlock](#)

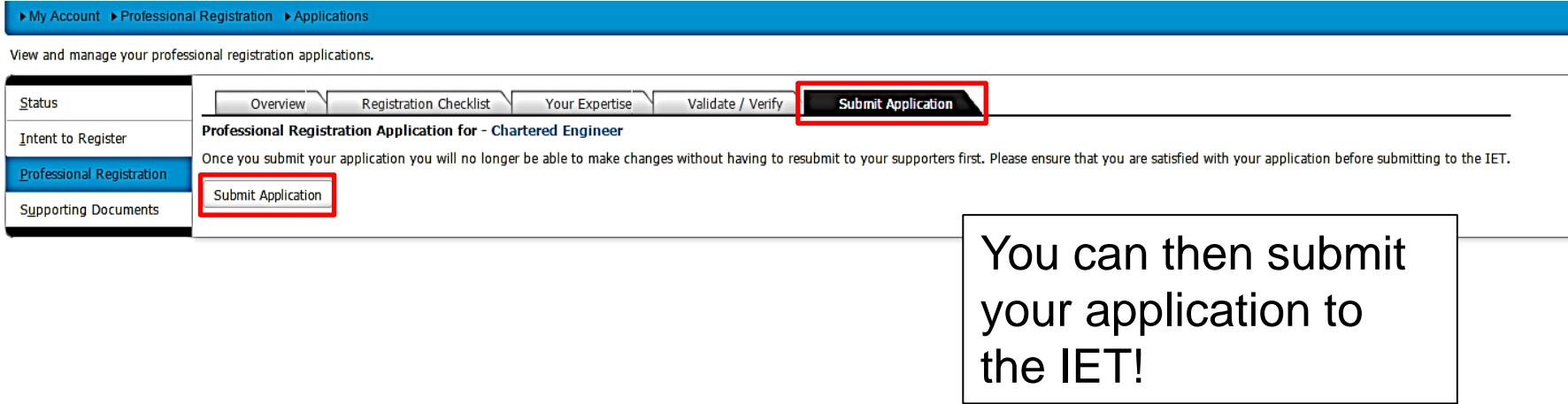
[Add Supporter](#)

Add your supporters and await their verification

No. of mandatory supporters 2

Skills Management Software Copyright Kenexa® 2015 Legal v5.5.0.14181

Submitting your Application



My Account ▶ Professional Registration ▶ Applications

View and manage your professional registration applications.

Status

Intent to Register

Professional Registration

Supporting Documents

Overview Registration Checklist Your Expertise Validate / Verify **Submit Application**

Professional Registration Application for - Chartered Engineer

Once you submit your application you will no longer be able to make changes without having to resubmit to your supporters first. Please ensure that you are satisfied with your application before submitting to the IET.

Submit Application

You can then submit
your application to
the IET!

Any questions about Career Manager?

- Check support material
- Email: careermanager@theiet.org
- Tel: 01438 767356

Guidance - Responsibilities and Achievements

- Two or three best projects/examples of your direct engineering ability from past 5 years
- "I was responsible for, I conducted, I improved, I applied, I delivered, I produced, I negotiated, etc.
- Indicate size, complexity, strategic importance, etc.

Guidance - Responsibilities and Achievements

- If appropriate, quantify budget, resources, man power, etc.
- What did you need to learn, problems faced and solved, how has this understanding benefited the organisation.
- DO NOT include any sensitive information that requires security clearance

Supporters

- Registered engineer or senior to applicant and known for two years
- Preferable to choose a Supporter who is Engineering Council or international equivalent registered engineer
- Second and third supporter is optional(contractors/frequent job moves).



Application Assessment

- Application fee paid and then formally assessed
- Review of application form by staff and registered members
- Options:
 - No further information needed → PRI
 - Request for evidence statement – A, B, C, D, E
 - Request for full evidence statement – A1, A2, B1, B2, etc.
 - Technical report.

Professional Review Interview (PRI)

- All candidates required to attend an interview to demonstrate their level of competence (CEng/IEng only)
- Interviews may take place regionally or in company
- 10 – 15 minute presentation
- Then a discussion based on information provided on the application form.
- After the interview you will be notified of the results of your application by post
- ‘What to expect’ video available on YouTube – search ‘IET PRI’



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Next steps



Company Based Registration Scheme

Date	Room	Details
4 Jul	MOD Corsham Conference Centre 14:00 – 15:00	Presentation & Scheme sign up Within 2 weeks you will need to have joined as a Member and registered your interest in the scheme.
4 Aug	BLDG 405 Room 307 10:00 – 17:00	Deadline for first draft of application. Candidates meet with an advisor (Meeting 1)
8 Sep	BLDG 405 Room 307 10:00 – 17:00	Deadline for second draft of application. Candidates meet with an advisor (Meeting 2)
6 Oct	BLDG 405 Room 307 10:00 – 17:00	Deadline for third draft of application. Candidates meet with an advisor (Meeting 3)
30 Oct	N/A	Deadline. Candidates advised to finalise their applications and submit as a group to the IET

<https://form.jotforme.com/theiet/corsham>



The Institution of
Engineering and Technology

Professional Home for Life® for Engineers and Technicians

Payment steps to becoming Professionally Registered

- CEng ■ IEng ■ EngTech ■ ICTTech

Once you're professionally registered, the next time your membership is due for renewal, you are required to pay the annual IET qualified and registered member fee (this rate includes the standard IET membership fee) in addition to the Engineering Council annual registration fee.

CEng £47.80 IEng £40.40 EngTech/ICTTech £16.50

You'll be assessed against your chosen professional registration category and, if successful, an Engineering Council entrance fee is collected by the IET on their behalf.

CEng / IEng £205 EngTech / ICTTech £65

Complete and submit a professional registration application form and pay the professional registration application fee.

£148

We recommend that individuals about to apply for professional registration apply for associate membership*

Step 1
Join the IET

Step 2
Apply for professional
registration

Step 3
Pay the Engineering
Council fee

Step 4
Become professionally registered
and pay your annual fees

2016

Registered Membership Fees

Member (MIET or TMIET)

Registration Category	IET Qualified & Registered Membership Fee	Engineering Council Annual Registration Fee	Total Amount
CEng	£183	£36.80	£219.80
IEng	£183	£31.10	£214.10
EngTech	£163	£17.90	£180.90
ICTTech	£163	£17.90	£180.90

Fellows (FIET)

Registration Category	IET Qualified & Registered Membership Fee	Engineering Council Annual Registration Fee	Total Amount
CEng	£208	£36.80	£244.80
IEng	£208	£31.10	£239.10
EngTech	£188	£17.90	£205.90
ICTTech	£188	£17.90	£205.90

Technicians and Engineers that are within the early stages of their career may qualify for IET Advantage or IET Signature reduced membership subscriptions.

*The price for associate membership is the same as TMIET or MIET, however the processing time is shorter and it ensures professional registration candidates do not submit the same information for both membership and registration processes. Associate members of the IET who become professionally registered have their membership upgraded automatically free of charge to the appropriate membership category. Associates achieving EngTech or ICTTech will be upgraded to TMIET, those achieving IEng or CEng will be upgraded to MIET.

Joining the IET

www.theiet.org/join



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Thank You

Kayleigh Winter

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