

Getting Permission from ACM to Reuse Material From Their Journals/Books

Springer have signed the STM Permissions Guidelines which means they will grant permission for free – however you do need to request them. The process is quite simple and automated. What you need to do is:

1. Go to the journal paper you need permission for on the Springer Link: <http://link.springer.com/>
2. Click on “reprints and permissions” on the right side of the page
3. A pop-up box will appear. You should select the following options:
 - *I would like to...* > **Use in a book/textbook**
 - *Who is distributing your work?* > **Publisher**
 - *Publisher name* > **The Institution of Engineering and Technology (The IET)**
 - *Portion* > **figures/tables/illustrations**
 - *Number of figures/tables/illustrations* > **enter the number you are using from the paper (usually 1)**
 - *Print run* > **300**
 - *Are you the author of this Springer article?* > **Select Yes or No**
 - *My currency is* > **select the best option for you**
4. Then click on “Quick Price”. You should get a price of \$0 with the text in red shown below. Contact us if this doesn’t happen.
5. Click on “continue” to go to the payment page.
6. When the payment is made you will be emailed a license to use the figure. Please send this to us as proof that permission has been granted.

Below is a screen shot of how it should look when you fill in all of the options:

The screenshot shows the RightsLink interface for requesting reuse of a Springer article. The article title is "Clearing a Crowd: Context-Supported Neighbor Positioning for People-Centric Navigation" by Takamasa Higuchi, published in Springer eBook on Jan 1, 2012. The form for the request is filled out with the following selections:

- I would like to...:** use in a book/textbook
- Who is distributing your work?:** Publisher
- Publisher name:** The Institution of Engineering and Technology (The IET)
- Portion:** Figures/tables/illustrations
- Format:** Print and Electronic
- Number of figures/tables/illustrations:** 1
- Print run:** 300
- Are you the author of this Springer article?:** No
- Select your currency:** USD - \$

The **Quick Price** is 0.00 USD. A red warning message states: "This reuse request is free of charge although you are required to obtain a license through Rightslink and comply with the license terms and conditions. You will not be charged for this order. To complete this transaction, click the Continue button below." A **LOGIN** box is also present, suggesting users can log in with their copyright.com credentials.