

Monitoring Visit

Definition:	For Departments whose programmes were not accredited to the full five years following an accreditation visit and where a monitoring review would not be appropriate. A monitoring visit may also be put in place where a monitoring review, first output report or an extension request reveals significant issues. This applies to programmes accredited in the UK or overseas.
Trigger:	Decision Letter, Annual Report, Monitoring review, ADAMS, on expiry of accreditation.
Protocol:	<ul style="list-style-type: none">• At the end of a limited accreditation period (normally 2 or 3 years).• The Department will need to initiate a monitoring visit in order to extend accreditation.• The Department will be requested to provide an updated Action Plan, prior to the visit, and evidence in support of this.• Following the visit, based on the information provided, the Panel will write up the report and make recommendations on whether to extend the accreditation period.• The Committee Chair or their nominee will approve the recommendations.• A copy of the report and the decision letter will be sent to the Department/School
Supporting Documentation:	<ul style="list-style-type: none">• Accreditation Information Pack (PA B 30)• Submission Guidance• REPORT_MonV-MonR (PA B 22)



