



If you require assistance or advice please telephone **+44 (0)1438 765678** or visit [www.theiet.org/contactmembership](http://www.theiet.org/contactmembership). Please send this with the completed application form to: **Member Assessment Team, The IET, Michael Faraday House, Six Hills Way, Stevenage, Herts SG1 2AY UK.**

## Payment (Subscription rates from 1 January 2017 until 31 December 2017)

**Armed Forces TMIET Standard Rate: £100**

**Armed Forces Associate and MIET Standard Rate: £155**

**Associate and Member Service Leavers Reduced Rate: £30**

I am eligible to apply for membership under the Service Leavers scheme\* and claim a reduction in the membership subscription to just £30.

\*This applies to those leaving the forces through voluntary or compulsory redundancy.<sup>1</sup>

For up to date information on the eligibility criteria please visit [www.theiet.org/armed-forces](http://www.theiet.org/armed-forces). If your annual income is less than £24,000 you may be eligible for a reduction. Please complete the standard application form if you wish to apply for this reduction.

Subscription fee £       I would like to donate **£8**  or £       to IET Connect, the IET Benevolent Fund<sup>2</sup>.

Boost your donation by 25p of Gift Aid for every £1 you donate. Gift Aid is reclaimed by the charity from the tax you pay for the current tax year.

Your address is needed to identify you as a current UK taxpayer. **In order to Gift Aid your donation you must tick the box below:**

I want to Gift Aid my donation of £       and any donations I make in the future or  Total £       have made in the past 4 years to IET Connect.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. Please notify the charity if you: want to cancel this declaration; change your name or home address; or no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

<sup>1</sup>Please note that the IET reserves the right to contact your employer to verify the claim. Fees correct at time of print and subject to change in January 2018.

<sup>2</sup>IET Connect, the Institution of Engineering and Technology Benevolent Fund, asks all Members to donate at least £8 with their IET subscription each year.

For more information on the services offered please visit [www.ietconnect.org](http://www.ietconnect.org). The IET Benevolent Fund is separately registered charity (Reg. No. 208925) affiliated to the IET.

**Direct Debit** is the IET's preferred method of payment as it helps keep our costs to a minimum and therefore ensures that your membership fees are put to best use in future.



Please complete your Direct Debit details **OR** your Credit/Debit card details below.



### Instruction to your bank or building society to pay by Direct Debit



Please fill in the whole form using a ball point pen and send to: **Member Assessment Team, The IET, Michael Faraday House, Six Hills Way, Stevenage, Herts SG1 2AY UK.**

Name and full postal address of your bank or building society

To: The Manager	Bank/Building Society
Address	
Postcode	

Service user number

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Reference (for office use only)

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FOR Institution of Engineering and Technology OFFICIAL USE ONLY  
**This is not part of the instructions to your bank or building society.**

Name(s) of account holder(s)

Bank/building society account number

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Branch Sort Code

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**Instruction to your Bank or Building Society.** Please pay the Institution of Engineering and Technology Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the Institution of Engineering and Technology and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

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Date

Banks and building societies may not accept Direct Debit Instructions for some types of account.



This guarantee should be detached and retained by the Payer.

### The Direct Debit guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, the Institution of Engineering and Technology will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request the Institution of Engineering and Technology to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by the Institution of Engineering and Technology or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when the Institution of Engineering and Technology asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us of this.

To pay by Credit/Debit Card please contact us, on +44 (0)1438 765678.