The Institution of Engineering and Technology

YOUNG PROFESSIONALS CO-ORDINATION TEAM

Terms of Reference

The primary objective of the Young Professionals Coordination Team (YPCT) is to ensure that all Young Professional (YP) relevant channels within the IET remain open and effective. This will be achieved by managing and driving the Young Professionals Community (YPC) and through supporting and coordinating other members of the Young Professionals Forum (YPF).

The YPCT will:

(a) drive the creation of a global community of Young Professionals (YP);

(b) maintain a dedicated focus on all YP based activities across the IET;

(c) maintain a sound awareness and knowledge of the state of YP engagement across the IET and of the YP participants contributing to that engagement;

(d) identify and co-ordinate YP activities that fall outside the formal governance structure;

(e) encourage and motivate YPs such that all YP reserved positions are allocated and filled with adequately and appropriately skilled YPs;

(f) provide a youthful ambassadorial role for the IET where appropriate;

(g) support YPs on Boards and reporting Committees so that they can maintain a focus on matters of their respective Board or Committee while remaining aware of YP input on matters of the other Boards and Committees;

(h) organise a global challenge every three years in order to retain freshness and to always be challenging a new set of YPs;

(i) maintain the pipeline of competent and appropriately trained YPs coming into, and progressing on through, the IET governance structure;

(j) coordinate the development of interactive online training for Younger Member Section committee members;

(k) coordinate the provision of adequate levels of training for active YPs throughout the IET;

(l) collate the views of the YPC into formal proposals to be fed into the relevant area of the IET through the YPF.

(m) promote YP participation in IET governance by encouraging YPs to support candidates and/or stand for election or appointment to IET Boards and Committees, and to encourage YPs to vote in elections;

(n) identify suitable YPs to participate in the delivery of IET products, services and activities;

(o) provide a focus for contact and interaction with other YP communities outside the IET;

(p) provide a channel to identify where YP input would be valuable within the IET;

(q) consider any matters referred to it by the Board of Trustees.

Constitution

5 Young Professionals (at least two of whom to be resident outside the UK at the commencement of their period of office)
IET Senior Staff Member

Notes

(a) The YPCT will be proactively supported by a YP Community Manager.

(b) To be eligible for election to the YPCT, a YP should have, within the previous two years:

  (i) completed a term of office on an IET Board, Committee or Council, or,

  (ii) held an executive role in a Technical and Professional Network Executive Committee, Younger Members Section or Local Network Committee. It is preferred that one or more executive roles have been held for a period of three years to coincide with the term of office above.

(c) Members of the YPCT will be elected by the YPF, for a term of three years.

(d) A chairman will be elected by the YPF from amongst the members of the YPCT for a term of two years, followed by a year as past chairman. Where election as chairman occurs part-way through the individual's term of appointment to the YPCT, the overall term will be adjusted accordingly.

(e) The under-30 age constraint applied to YP designated positions on constituted Boards and Committees does not apply to the YPCT.