



If you require assistance or advice please telephone **+44 (0)1438 765678** or visit [www.theiet.org/contactmembership](http://www.theiet.org/contactmembership). Please send this with the completed application form to: **Member Assessment Team, The IET, Michael Faraday House, Six Hills Way, Stevenage, Herts SG1 2AY UK.**

## Payment (Subscription rates from 1 January 2015 until 31 December 2015)

**Armed Forces TMIET Standard Rate: £90**     **Armed Forces MIET Standard Rate: £144**

**Associate and Member Service Leavers Reduced Rate: £30**

I am eligible to apply for membership under the Service Leavers scheme\* and claim a reduction in the membership subscription to just £30.  
\*This applies to those leaving the forces through voluntary or compulsory redundancy.<sup>1</sup>

For up to date information on the eligibility criteria please visit [www.theiet.org/armed-forces](http://www.theiet.org/armed-forces).

If your annual income is less than £24,000 you may be eligible for a reduction. Please complete the standard application form if you wish to apply for this reduction.

<sup>1</sup>Please note that the IET reserves the right to contact your employer to verify the claim. Fees correct at time of print and subject to change in January 2015.

Subscription fee £      I would like to donate £8  or £      to IET Connect, the IET Benevolent Fund<sup>2</sup>.

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Please treat as Gift Aid donations all qualifying gifts of money made in the past 4 years, today and in the future.

Total £

I confirm I have paid or will pay an amount of UK Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities<sup>3</sup> that I donate to will reclaim on my gifts for that tax year. I understand the charity will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

<sup>2</sup>IET Connect, the Institution of Engineering and Technology Benevolent Fund, asks all Members to donate at least £8 with their IET subscription each year. For more information on the services offered please visit [www.ietconnect.org](http://www.ietconnect.org). The IET Benevolent Fund is separately registered charity (Reg. No. 208925) affiliated to the IET. <sup>3</sup>including Community Amateur Sports Clubs

**Direct Debit** is the IET's preferred method of payment as it helps keep our costs to a minimum and therefore ensures that your membership fees are put to best use in future.

I wish to pay by:  ANNUAL DIRECT DEBIT Please complete the Direct Debit section overleaf.  CREDIT/DEBIT CARD Please complete the Credit/Debit Card section overleaf.

STERLING CHEQUE/BANK DRAFT Please make the cheque or bank draft payable to the Institution of Engineering and Technology and write your name and address on the reverse.



Please complete your Direct Debit details **OR** your Credit/Debit card details below.



## Instruction to your bank or building society to pay by Direct Debit



Please fill in the whole form using a ball point pen and send to:  
**Member Assessment Team, The IET, Michael Faraday House,  
Six Hills Way, Stevenage, Herts SG1 2AY UK.**

Name and full postal address of your bank or building society

To: The Manager	Bank/Building Society
Address	
Postcode	

Service user number

9	2	0	0	1	5
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Reference (for office use only)

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FOR Institution of Engineering and Technology OFFICIAL USE ONLY  
**This is not part of the instructions to your bank or building society.**

Name(s) of account holder(s)

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Bank/building society account number

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Branch Sort Code

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**Instruction to your Bank or Building Society.** Please pay the Institution of Engineering and Technology Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the Institution of Engineering and Technology and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
Date

Banks and building societies may not accept Direct Debit Instructions for some types of account.

**This guarantee should be detached and retained by the Payer.**

### The Direct Debit guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, the Institution of Engineering and Technology will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request the Institution of Engineering and Technology to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by the Institution of Engineering and Technology or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when the Institution of Engineering and Technology asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us of this.

### To pay by Credit/Debit Card (Please do not detach the above if paying by Credit/Debit card)

Payment Amount £		Your name as it appears on the Credit/Debit Card	
Signature		Date	d d / m m / y y y y
Please debit my (tick box as appropriate)			
<input type="checkbox"/> Visa	<input type="checkbox"/> Visa Debit	<input type="checkbox"/> Visa Electron	<input type="checkbox"/> Mastercard
<input type="checkbox"/> Maestro	<input type="checkbox"/> JCB	<input type="checkbox"/> Solo	<input type="checkbox"/> American Express
Credit/Debit Card Number			
Expiry Date	m m / y y	3 or 4 digit security code	
For Maestro or Solo cards only: Start Date		m m / y y	or Issue Number
Cardholder's billing address			
Street Address			
County/State	Postcode	Country	
Telephone Number of Cardholder <sup>1</sup>			
Email Address <sup>2</sup>			

<sup>1</sup>The cardholder's telephone number and email address are required for any queries regarding processing the payment  
<sup>2</sup>The cardholder's email address will be used to send a payment confirmation

#### Information Security

Please do not submit your form by email. The IET takes security of your personal details and credit/debit card information very seriously and will not process email transactions.