The Institution of Engineering and Technology

Career Advantage
Member Application Form

Requirements for Membership of the IET with designatory letters MIET or TMIET

Guidance for applicants and their supporters

Applicants who have engineering qualifications, or are working in an engineering environment, may be eligible to become Members of the IET with entitlement to use the designatory letters TMIET or MIET after their name. To be awarded designatory letters they must satisfy the Institution that they:

(a) have achieved an acceptable standard of knowledge and understanding gained through education and/or experience;
(b) are professionally engaged in one of the many engineering or technology fields within the scope of the Institution;
(c) in addition, applicants must supply details of someone who will support their application.

The assessment process
An assessment is made by a specially trained member of staff. In order to award MIET, the IET is looking for evidence of work at graduate level that clearly shows the applicant has the detailed knowledge and understanding, equivalent to that of a graduate, of the fundamental engineering principles that underpin their work. For TMIET, the IET is looking for sufficient work experience and responsibilities as a technician to have enabled the applicant to develop the knowledge equivalent to a formal technical qualification.

The qualifications which are deemed as sufficient evidence that an applicant has achieved an acceptable standard of knowledge and understanding for MIET and TMIET are shown overleaf. Applicants with qualifications from outside the UK are welcome. Their qualifications will be benchmarked against UK qualifications using the UK national database for accredited qualifications (NARIC). NARIC is the UK agency responsible for providing information and expert opinion on vocational, academic and professional skills and qualifications from around the world.

If applicants do not have one of these specific qualifications then, for either MIET or TMIET, they need to provide a copy of their CV which clearly details their present employment position, previous employment positions and any roles, responsibilities and other qualifications that are relevant to the interests of the IET. Please note that the IET reserves the right to request a detailed CV from any applicant.

Supporters
The role of the supporter is to confirm, from their personal knowledge, that the applicant has the appropriate knowledge and understanding, as detailed overleaf, and is a suitable candidate to use the IET's designatory letters after their name. A supporter can be the applicant's employer, a member of the IET, or someone else who knows the applicant in a work capacity. If a supporter is not entitled to use the designatory letters FIET, MIET or TMIET, the IET will write to them to ask them to verify that they understand the requirements and fully support the application. The IET does not disclose comments made by supporters. Applicants for MIET/TMIET are recommended to discuss their application with their supporter prior to submission. An application will be progressed once the supporter's response is received.

If an applicant was formerly a student member of the IET, or one of its founding institutions IEE or IIE, and their membership has been continuous since they completed their studies, then they do not need a supporter. However they do need to send copies of their certificates to show that they have completed their qualifications. The IET reserves the right to request supporters for any application for TMIET or MIET.

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Requirements for Member with Designatory Letters **MIET**

The **MIET** designatory letters are open to graduate engineers and other established Professionals, with knowledge equivalent to graduate level based on experience, who are engaged in one of the many engineering and technology fields within the scope of the IET.

Appropriate qualifications

- Pass/Ordinary/Honours degree (e.g. BSc, BTech, BEng(Hons), MEng, MSc, PhD) in an appropriate subject.
- Electrotechnical Certification Scheme (ECS) Platinum Card
- UK NVQ/SVQ at level 4 or 5 in an appropriate subject
- UK NQF level 6 in an appropriate subject

The following qualifications can be accepted with a current CV to show evidence of work at graduate level in an engineering discipline:

- Postgraduate diploma, professional qualification or certification
- Other Honours degrees, higher degrees, BA (Hons), etc in a subject which is particularly relevant e.g. Physics or Mathematics
- City & Guilds 2391

The following qualifications can be accepted alongside work experience (anywhere between 2 - 12 years dependent on the qualification) and work at graduate level in an engineering discipline:

- Foundation degree in an appropriate subject
- HNC/HND in engineering or technology
- City & Guilds 236 (electrical installation)

Other qualifications (including non technical degree) or no qualifications, will be assessed on an individual basis.

Examples of appropriate work experience

- Graduate training scheme in engineering
- Postgraduate research/study for Masters or PhD in engineering
- Qualified teacher (QT) responsible for science, mathematics, IT, design or technology
- FE or HE lecturer in science, mathematics, IT, engineering, technology
- Qualifying supervisor in electrical installation (as defined in the UK by ECA, NICEIC, NAPIT, ELECSA and BSI)
- Industrial trainer/ Military trainer
- Test Design
- Systems Architect
- Armed Services – commissioned officers, non-commissioned officers at warrant officer or equivalent
- IT analyst
- Consultant
- Manager/self-employed contractor with responsibility for managing budgets and/or staff and/or contractors and/or contracts
- Manager, senior manager, director of SMEs (10+ staff) and larger organisations
- Self-employed contractor – working in graduate roles within client organisations
- Authorised person/Inspector with legal responsibility/liability for inspection and approval of safety critical systems or equipment
- Design of large complex systems
- Specifying requirements

Requirements for Member with Designatory Letters **TMIET**

The **TMIET** designatory letters are open to those who have achieved appropriate qualifications or a suitable level of work experience in one of the many science, engineering and technology fields within the scope of the IET.

Appropriate qualifications

- Foundation degree in an appropriate subject
- HNC/HND in an appropriate subject
- National Diploma an appropriate subject
- Advanced Modern Apprenticeship
- City & Guilds Higher Professional Diploma in engineering
- City & Guilds 236/2360, parts 1, 2 and C (electrical installation or similar)
- Qualification at Level 3 in UK National Qualification Framework (NQF)
- Qualification at Level 6 in the Scottish Qualifications and Credit Framework (SQCF)
- Electrotechnical Certification Scheme (ECS) Gold Card
- Technician-level qualifications from outside the UK are benchmarked against these UK qualifications.

Examples of appropriate work experience

- Service engineer
- Repair and routine maintenance activity
- Fault diagnosis and rectification
- Diagnostic testing using defined procedures
- Site supervision of craftsmen and tradesmen
- Supervisor
- Installation and maintenance electrician
- Electrical contractor
- Inspection
- Sole trader
- Design and installation of small-scale domestic layouts
- Completion of a work based learning route approved by a licensed professional engineering institution
- Completion of a recognised technician apprenticeship accredited by an industry association or major employer
- Completion of a monitored training programme which has achieved recognised standards assessed by a qualified professional engineer or body

The Institution of Engineering and Technology

Career Advantage Member Application Form

If you require assistance or advice please telephone **+44 (0)1438 765678** or visit **www.theiet.org/contactmembership**. Your annual subscription must accompany this form. Your subscription year will run annually from the date that you joined the Institution of Engineering and Technology. Please send the completed application form to: **Membership Application Team, The IET, Michael Faraday House, Six Hills Way, Stevenage, Herts SG1 2AY UK**.

PLEASE USE BLACK INK AND WRITE CLEARLY IN THE BOXES IN BLOCK CAPITALS. ANY MISTAKES OR MISSING INFORMATION MAY DELAY YOUR APPLICATION.

Your Details

Personal Details

Title | First Name(s)

Surname/Family Name | Date of Birth d d m m y y y y

Home Address

County/State | Postcode | Country

Home Telephone | Personal Mobile

Home Email Address

Employer Details

Job Title | Employer's Name

Work Address

County/State | Postcode | Country

Work Telephone | Work Mobile

Work Email Address

Please specify the address that you would like all correspondence sent to: ☐ Home ☐ Work **Please specify your gender:** ☐ Male ☐ Female

Membership Number (only required for previous Associates or Members wishing to re-join the IET):

Is your membership fee being funded by your employer? ☐ Yes ☐ No If yes, please ensure you have completed the work details section above.

Data Protection

I understand and consent to the information provided on this form being processed by the IET for its sole use and that of its associated organisations, including my Local Network, for the purpose of promoting, delivering and improving my experience of the IET and its product and services or such other purposes as are described in the IET Privacy Statement. If either now or in the future I am based outside the European Economic Area (the "EEA"), my information may be transferred outside the EEA (for example to my Local Network or IET Global Office) to enable me to benefit from the IET opportunities overseas or, where required, to enable the IET to meet any legal or other legitimate obligations in that country. The benefits of IET membership are enjoyed by our members globally. However if you do not wish to receive notification of IET products and services which may be of interest and benefit to you (by post or electronic means) please tick this box. ☐

Membership Details

Membership Category Options

To find out about the requirements for each category of membership visit **www.theiet.org/membership/types**

Member Application Section

Please refer to the guidance notes on the IET website **www.theiet.org/requirements** for further guidance in completing this section

☐ I wish to apply for **Member** with the designatory letters **MIET** ☐ I wish to apply for **Member** with the designatory letters **TMIET**

Qualifications

Please provide details of engineering or technology qualifications you hold or are in the process of completing in the table below:

Award/Course e.g. BEng, MSc, NVQ3 etc	**Course Title** e.g. Electrical Engineering, Computing etc	**Name of University/College/Awarding Body and Country**	**Period of Study** (start and end date)

Work Experience

Depending on the Qualification that you hold we may need to assess your work experience to determine your eligibility for the level of membership selected. Please provide a CV that clearly details your present employment position, previous employment position, roles, responsibilities and any other qualifications that are relevant to the interests of the IET.

Supporter's Details

Your supporter can be your employer/line manager, a Member of the IET or someone that knows you in a work capacity e.g. client, previous employer etc.
If you cannot find a suitable person to support your application, please contact the Member and Customer Services Centre on +44 (0)1438 765678.

Title | First Name(s)

Surname/Family Name | Job Title

☐ Line Manager ☐ CEng ☐ IEng ☐ EngTech ☐ ICT*Tech* ☐ Associate ☐ TMIET ☐ MIET ☐ FIET

Please detail membership of other Institutions e.g. MIMechE, MIEAust:

IET Membership No. (if applicable)

Address for communication

County/State | Postcode | Country

Telephone | Mobile

Email Address

In my opinion this person has achieved the required knowledge and understanding and is a suitable candidate to become a Member of the IET and use the letters

☐ MIET* or ☐ TMIET* after their name (*please select as appropriate)

Signature of Supporter Date d d / m m / y y y y

The IET will contact your supporter for further background to your application for membership. It is not IET policy to disclose comments made by supporters and we would urge applicants to discuss their membership application with the supporter prior to submission.

Payment Options

☐ **I am an existing member of the IET and my subscription is up to date – NO PAYMENT REQUIRED.** However, If you wish to complete the Direct Debit mandate enclosed we can set this up for future renewal payments.

☐ **I am a new member of the IET, OR my membership of the IET has lapsed – PAYMENT REQUIRED.** Please complete attached payment form.

Please tick box as applicable:

☐ **I graduated in 2010:** you will have 1 year on Career Advantage

☐ **I graduated in 2011:** you will have 2 year on Career Advantage

☐ **I graduated in 2012:** you will have 3 year on Career Advantage

Declaration

I declare that the statements made on this form are to the best of my knowledge true. I agree to comply with the Royal Charter and Bye-laws and Rules of Conduct of the Institution of Engineering and Technology (IET) and understand that this is a commitment to behave ethically within my profession. I will do my best to promote the interests of the IET. I confirm that I have not committed any offence of which the IET would require me to give notice under its Rules of Conduct. The Rules of Conduct and the Royal Charter and Bye-laws are published on the website **www.theiet.org/byelaws** and the Terms and Conditions of Membership can be found **www.theiet.org/membership-terms**

Signature

Date d d m m y y y y